

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

Table of Contents

Overview	2
Structure and Content	2
Control	3
Program Codes and Titles	4
Program Codes and Titles	4
Education Function	5
Central Agency Coding Supplement	22
Administration of Justice Function	24
Individual and Family Services Function	36
Resource and Economic Development Function	52
Transportation Function	74
General Government Function	84
Enterprise Function	102
DOA Contact	109
Contact	109

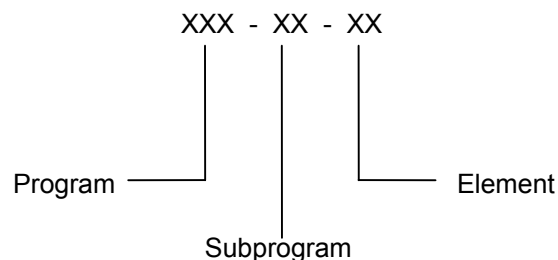
Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

Overview

Structure and Content

The program component is a statewide activities classification used for allocation of resources (the appropriation process) and expenditure (cost) information. The program component applies to expenditures only and relates exclusively to the Expenditures and Expenditure Refunds general ledger accounts (GLA). It does not relate to any other GLA or revenue source. The program structure will normally not change during a biennium. Although the program component is independent of the project component, the program code 998 is assigned as an identifier of all capital outlay projects which are a unique type of expenditure for data processing purposes.

The first two levels of the program structure (function and subfunction) are not coded on documents. This information will be accumulated through internal computer tables based on the three digit program coding scheme. The three levels of the program component comprise the seven digit program code as follows:



The first digit of the three digit program code relates to function and has been assigned as follows:

- 1 - Education
- 2 - Undesignated Programs or Clearing Accounts
- 3 - Administration of Justice
- 4 - Individual and Family Services
- 5 - Resource & Economic Development
- 6 - Transportation
- 7 - General Government
- 8 - Enterprises

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

Overview, Continued

Structure and Content (cont.)

The second two digits of the program code identify subfunctions through a range of program numbers. The ranges have been assigned as follows:

X01 to X19 - First Subfunction

X20 to X49 - Second Subfunction

X50 to X79 - Third Subfunction

X80 to X99 - Fourth Subfunction

NOTE: X denotes the first digit (function) of the program code.

Every activity of State government whether at the level of program, subprogram or element has a unique seven digit code. For example, if expenditure information pertaining to the function “Resource and Economic Development” is desired, the computer will sort on the program number 5XXXXXX. If information is desired on the subfunction “Consumer Affairs”, then programs 550XXXX to 579XXXX are aggregated. If data on the program “Regulation of Professions and Occupations” is needed, 560XXXX is totaled. If subprogram data is required for “Physical Regulation”, then 56030XX is used.

The program “Administrative and Support Services” exists in most subfunctions with a program number unique to that subfunction. However, all these program numbers end in "9". If one wishes to know the total expenditures statewide for “Administrative and Support Services”, the computer will sort on the last digit of the program code XX9XXXX.

If an agency wishes to establish elements for internal management purposes, a request must be submitted to the Department of Accounts. The request must include the element titles and codes to be entered in the CARS system. The element code number must consist of a valid program and subprogram code (five digits as they appear in the program structure) followed by a two-digit element code assigned at the agency's discretion provided it has not been assigned previously. The element code field is limited to 01 through 99.

Control

The program structure and codes are under the supervision and control of the Department of Planning and Budget. The programs and subprograms in which an agency may participate are determined by the Department of Planning and Budget under the authority of the General Assembly. Agencies wishing to modify the programs and subprograms in which they participate should direct their requests in writing to the Director of the Department of Planning and Budget.

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

Program Codes and Titles

Program Codes and Titles

On the following pages is a detailed listing of the Commonwealth's programmatic structure. The individual program-subprogram codes and titles are sequenced in their applicable hierarchical relationship. The program-subprogram codes included in this listing are the only ones authorized for use in recording financial transactions in CARS. Updates to this listing will be published whenever such changes are approved by the Department of Planning and Budget. For those agencies that use elements, the codes and titles are available through on-line CARS.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION

EDUCATION FUNCTION: THIS FUNCTION INVOLVES EFFORTS INTENDED TO ASSIST INDIVIDUALS IN DEVELOPING KNOWLEDGE, SKILLS, AND CULTURAL AWARENESS.

10XXXXX, HIGHER EDUCATION: Efforts to coordinate and provide instruction, research and public service through a system of higher education institutions.

1010000, Higher Education Instruction: Efforts to provide higher education instruction and related departmental research.

1011000, General Academic Instruction: Efforts to provide higher education general academic instruction.

1012000, Remedial Instruction: Efforts to provide higher education remedial instruction.

1013000, Vocational Education: Efforts to provide higher education degree-credit vocational education.

1014000, Community Education: Efforts to provide non-degree personal development, recreation, informational and vocational education to the college community.

1016000, Dentistry Instruction: Efforts to provide instruction in dentistry and related departmental research.

1017000, Medicine Instruction: Efforts to provide instruction in medicine and related departmental research.

1017100, Family Practice Residency Instruction: Efforts to provide instruction in family practice residency programs and related services or operations.

1018000, Veterinary Instruction: Efforts to provide instruction in veterinary medicine and related departmental research.

1019100, Unique Academic Program Activities: Efforts to provide instruction at VCU-Qatar College of Design Arts.

1020000, Higher Education Research: Efforts to provide for research that is separately budgeted or carried on in institutes or research centers.

1021000, Institutes and Research Centers: Efforts to conduct on-going research within the framework of a formal research organization.

1022000, Individual or Project Research: Efforts to conduct individual research and/or research projects that are separately budgeted.

1023000, Agriculture and Forestry Research: Efforts to conduct research in agriculture and forestry, rural development, and family and human resources.

1024000, Coal and Energy Research: Efforts to conduct research in coal and energy.

1025000, Environmental and Water Resources Research: Efforts to conduct research on water and related environmental resources.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1025100, Marine Science, Resources and Environmental Research: Efforts to study marine life diseases and ecological problems; to find solutions and discover hybrid and exotic marine life types which may thrive in the State's waters; to find new and better ways to preserve the marine population; to conduct research on marine life forms contiguous to the State's waters; and to conduct marine research generally.

1025200, Oyster Propagation and Habitat Improvement: Efforts to increase oyster production on public shell fishing grounds.

1025300, Chesapeake Bay Management Research: Efforts to provide for biological, physical, and chemical studies of factors affecting shell fish and critical fin fish population.

1026000, Industrial and Economic Development Research: Efforts to conduct research in industrial and economic development and productivity.

1027000, Supporting Research: Efforts to conduct research in support of other subprograms within this program and state agency requests.

1028000, Veterinary Medical Research: Efforts to conduct research in the veterinary medical sciences.

1030000, Higher Education Public Services: Efforts to provide services beneficial to individuals and groups external to the institution.

1031000, Community Services: Efforts to provide the public access to the noninstructional resources and unique capabilities that exist within the institution.

1033000, Public Broadcasting Services: Efforts to provide public broadcasting services to the general populace.

1034000, Agriculture and Natural Resources Cooperative Extension Services: Efforts to provide extension services for the agricultural segment of the state and the associated natural resources.

1035000, Community Resource Development Cooperative Extension Services: Efforts to provide extension services to individuals and communities to improve their economic, physical, and cultural resources.

1036000, Family Resources Cooperative Extension Services: Efforts to provide extension services for individuals and families to improve their social and economic status.

1037000, Field Cooperative Extension Services: Efforts to provide the integrated educational services of the cooperative extension service at the county or city level.

1038000, 4-H Cooperative Extension Services: Efforts to provide informal educational services for the development of life skills of young people of Virginia.

1039000, Veterinary Medical Public Services: Efforts to provide integrated veterinary medical services and information to the general public and state agencies.

1040000, Higher Education Academic Support: Efforts to provide higher education support services that directly support the institution's primary function of instruction, research, and public service.

1041000, Libraries: Efforts to collect, catalogue, store, and distribute published materials which support the institution.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1042000, Museums and Galleries: Efforts to collect, preserve, and exhibit historical materials, art objects, scientific displays, etc., in support of an institution's academic programs.

1043000, Audio/Visual Services: Efforts to provide audio/visual services to support instruction, research, and public service.

1044000, Computing Support: Efforts to provide computer services to support instruction, research, and public service.

1045000, Ancillary Support: Efforts to provide support services (not elsewhere classified) to instruction, research, and public service such as demonstration schools, university presses, etc.

1046000, Academic Administration, Personnel Development, and Course and Curriculum Development: Efforts to provide administrative support, management direction, and curriculum development to instruction, research, and public service and to provide opportunities for faculty to increase their personal and professional development or to be evaluated or rewarded for their professional performance.

1047000, All Other Subprograms: This subprogram is included for budgeting purposes to permit aggregation of those subprograms within this program for which a separate budget submission is not required.

1050000, Higher Education Student Services: Efforts to provide support services to students.

1051000, Student Service Administration: Efforts to provide central administrative services to student service programs.

1052000, Social and Cultural Development: Efforts to provide for the social and cultural development of the student outside of the formal degree curriculum.

1053000, Counseling and Career Guidance: Efforts to provide placement, career guidance, and counseling services.

1054000, Student Admissions and Records: Efforts to admit students and administer their records.

1055000, Financial Aid Administration: Efforts to support financial aid services and assistance to students.

1056000, Student Health Services: Efforts to provide health services (non-self-supporting) to students.

1060000, Higher Education Institutional Support: Efforts to provide operational support for the day-to-day functioning of the higher education institution (excluding physical plant operations).

1061000, Executive Management: Efforts to provide executive management and long-range planning for the higher education institution.

1062000, Fiscal Operations: Efforts to provide for the fiscal management of the higher education institution.

1063000, General Administrative Services: Efforts to provide for central administrative operations and services such as data processing and personnel administration.

1064000, Logistical Services: Efforts to provide procurement and distribution services such as purchasing and duplicating, as well as transportation and communication systems such as mail, security, and telephones which are needed to support the campus-wide operation of an institution.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1065000, Public Relations and Development: Efforts to maintain relations with the local community, alumni, and the general public and to provide for fund raising and institutional development.

1070000, Operation and Maintenance of Plant: Efforts to operate and maintain physical plant facilities at institutions of higher education (excluding self-supporting enterprises and hospitals).

1071000, Administration and Supervision: Efforts to provide supervision for physical plant operations.

1071100, Alumni Hall: Efforts to provide maintenance and operation services to Alumni hall.

1072000, Custodial Service: Efforts to provide custodial services to higher education.

1073000, Building Repairs and Maintenance, Care and Maintenance of Grounds, and Utility Lines and Maintenance Repairs: Efforts to repair and maintain buildings, grounds, and utility lines.

1074000, Utilities: Efforts to provide heat, light, power, water, sewer, and gas.

1075000, Property and General Liability Insurance: Efforts to insure property belonging to higher education facilities.

1076000, Property Rentals: Efforts to provide for property to be rented.

1077000, Operation of Power Plant: Efforts to provide power plant operations.

1078000, Debt Service Educational and General Plant: Efforts to provide debt service for educational and general plant.

1079000, Other Operation and Maintenance Expense: Efforts to provide maintenance and operation services not otherwise classified.

1080000, Higher Education Student Financial Assistance: Efforts to provide financial assistance to higher education students.

1081000, Scholarships: Efforts to provide scholarships to students.

1082000, Fellowships: Efforts to provide fellowships to students.

1083000, Incentive Scholarships: Efforts to provide student scholarships for academic performance.

1084000, Early Intervention Scholarships: Efforts to provide eligible low-income students financial assistance necessary to permit the students to attend an institution of higher education.

1100000, Financial Assistance for Educational and General Services: Efforts to provide resources for educational and general services through supplementing other activities within the system.

1100100, Eminent Scholars: Efforts to provide salary supplements for eminent scholars through matching endowment income.

1100200, Institutional Teaching Grants: Efforts to provide teaching grants to institutions of higher learning to support special areas of study.

1100300, Regional Grants and Contracts: Efforts to provide courses of instruction not available in the Virginia higher education system.

1100400, Sponsored Programs: Efforts to provide resources for educational and general services.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1100500, Medical Education: Efforts to provide financial assistance to non-state medical schools.

1100600, Marine Science Consortium: Efforts to coordinate marine science education and to attract non-state funding support.

1100700, Private College Contracts: Efforts to seek and purchase beneficial services from Virginia private institutions of higher education.

1100800, Funds for Excellence: Efforts to provide funding in excess of quantitative guidelines to support activities which are demonstrably excellent, have the potential to become so in the immediate future, or offer a unique or outstanding service to the Commonwealth.

1100900, Outstanding Faculty Recognition: Efforts to provide cash awards to outstanding faculty members in recognition of their contributions to students, their academic disciplines, and the public.

1101100, Graduate and Undergraduate Assistance: Efforts to provide financial assistance for students through matching endowment income.

1110000, Higher Education Academic, Fiscal, and Facility Planning and Coordination: Efforts to provide academic, fiscal, and facility planning and coordination for higher education on a statewide basis.

1110100, Academic Planning and Review: Efforts to assist in the planning and review of academic programs.

1110200, Higher Education Facility Planning and Review: Efforts to plan and review higher education facilities.

1110300, Higher Education Fiscal Planning and Review: Efforts to provide for and assist in fiscal planning and review for higher education.

1110400, Higher Education Coordination and Review: Efforts to provide academic, fiscal, and facility planning and coordination for higher education on a statewide basis, and to provide planning and coordination for federal programs and for overall administrative support services.

1120000, Higher Education Federal Programs Coordination: Efforts to provide planning and coordination for federal programs related to higher education on a statewide basis (excluding land grant activities).

1120100, Federal Relations and Special Projects: Efforts to coordinate participation in federal programs in support of higher education.

1120200, Federal Programs Administration: Efforts to coordinate activities related to Sections 1202 and 1203 of the Higher Education Amendments of 1972.

1130000, Unique Military Activities: Efforts to provide resources to support a continuing military environment at institutions of higher education.

1140000, Higher Education Long-Range Planning: Efforts to implement the recommendations of the Commission on the University of the 21st Century.

1160000, Funding Supplements: Efforts to provide additional resources for allocation to higher education.

1190000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1190100, General Management and Direction: Efforts to provide administrative management and direction.

1190200, Computer Services: Efforts to provide automated data processing services.

1190300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

1190400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

1190500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

1190600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

1190700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

1190800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

1190900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

1191000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

1191100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

1191300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

1191400, Personnel Services: Efforts to provide personnel services.

1191500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

1191600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

1191700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

1191800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

1191900, Public Information Services: Efforts to provide public information services.

1192000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1192100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

1192200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

1192300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

1192400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

1192500, Training and Education Services: Efforts to provide training and education to state employees.

1192600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

1192700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

1192800, Grant and Loan Administration: Efforts to administer grant and loan programs.

1199900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget).

13XXXXX, CULTURAL AND SCIENCE EDUCATION: Efforts to provide and promote opportunity for citizens to expand their knowledge, skills, and cultural awareness through science, art, music, drama, literature, dance, and other educational services.

1370000, Archives Management: Efforts to provide and manage archives facilities for all citizens, state agencies, and political subdivisions.

1370100, Central Records Management: Efforts to retain, manage, or dispose of state records.

1370200, Local Records Services: Efforts to provide records services to localities.

1370300, Publications: Efforts to provide literary and cultural publications.

1370400, Reference: Efforts to provide reference services for historical records.

1370500, Restoration Services: Efforts to restore historical records.

1370600, Financial Assistance for Management and Preservation of Local Circuit Court Records: Efforts to provide financial aid to localities for managing and preserving permanent records of the circuit courts.

1379900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget).

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1400000, Performing Arts: Efforts to promote education in and appreciation of the performing arts.

1400100, Art Extension Services: Efforts to extend performing art services to communities throughout the Commonwealth.

1400200, Dramatic Productions: Efforts to produce and present dramatic presentations.

1400300, Performing Arts Presentations: Efforts to produce and/or present music, film, and dance (excluding drama).

1409900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

1420000, Statewide Library Services: Efforts to provide research, consultation, and other library services to the entire state.

1420100, Cooperative Library Services: Efforts to provide cooperative library services.

1420200, General Library Services: Efforts to provide general library assistance services.

1420300, Library Consultation Services: Efforts to provide consultation services to libraries.

1420400, Library Services to State Agencies: Efforts to provide library services designed specifically for other state agencies.

1420500, Virginia Library Information Network Services: Efforts to provide statewide library information network services.

1429900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

1430000, Financial Assistance for Cultural and Artistic Affairs: Efforts to provide financial assistance for promotion and expansion of cultural enrichment opportunities for citizens.

1430100, Financial Assistance to Public Libraries: Efforts to provide financial assistance to public libraries through state formula aid and federal grant assistance for the development of library services.

1430200, Financial Assistance to the Arts: Efforts to provide financial assistance for the arts (dance, music, literature, art, crafts, etc.).

1430300, Financial Assistance for Public Television: Efforts to provide financial assistance to regional noncommercial telecommunications entities for artistic, cultural, educational, public affairs, and general interest programming.

1430400, Financial Assistance to Museums: Efforts to provide financial assistance to historical, science, natural, and other museums.

1430500, Financial Assistance for Library Programs: Efforts to provide financial assistance to libraries for special group programming and development activities.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1430600, Financial Assistance for Public Radio: Efforts to provide financial assistance to regional noncommercial radio telecommunication entities for artistic, cultural, educational, public affairs, and general interest programming.

1439900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

1450000, Museum and Cultural Services: Efforts to promote education in and appreciation of the arts, science, and history.

1450100, Collections Management and Curatorial Services: Efforts to provide cultural enrichment and education through the research, acquisition, display, preservation and management of permanent and temporary collections.

1450200, Educational and Cultural Productions and Presentations: Efforts to produce and present cinema, music, dance, or dramatic productions.

1450300, Education and Extension Services: Efforts to provide education in the fine arts, science, and history through instruction, exhibits, films, lectures, interpretations and demonstrations within the museum and in communities throughout the Commonwealth.

1450400, Registrar Services: Efforts to provide support to curatorial and exhibition activities by maintaining a database of information on the museum's collections; storing, moving, and installing pieces in permanent and temporary exhibits; determining and documenting the condition of pieces within the collection; and assuring that proper insurance coverage is provided for the collections.

1450500, Curatorial Support Services: Efforts to support curatorial services through exhibition planning, the design and installation of displays and gallery space, and by providing photographic, graphic display and publication services for the museum.

1450600, Museum Membership Services: Efforts to provide services to museum members, retain current members, and attract new members.

1450700, Operational and Support Services: Efforts to provide operational and support services to museums and cultural agencies, including general management and direction, accounting and budgeting, procurement, human resources, information systems, security, physical plant, and housekeeping services.

1459900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

1460000, Human Relations Management: Efforts to promote education in and appreciation of culture, history and the arts through the study of people.

1460100, Human Relations Management: Efforts to promote education in and appreciation of culture, history and the arts through the study of people.

1490000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

1490100, General Management and Direction: Efforts to provide administrative management and direction.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1490200, Computer Services: Efforts to provide automated data processing services.

1490300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

1490400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

1490500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

1490600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

1490700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

1490800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

1490900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

1491000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

1491100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

1491300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums

1491400, Personnel Services: Efforts to provide personnel services.

1491500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

1491600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

1491700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

1491800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

1491900, Public Information Services: Efforts to provide public information services.

1492000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

1492100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1492200, Residential Services: Efforts to provide residential (house parents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

1492300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

1492400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

1492500, Training and Education Services: Efforts to provide training and education to state employees.

1492600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

1492700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

1492800, Grant and Loan Administration: Efforts to administer grant and loan programs.

1499900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

17XXXXX, ELEMENTARY AND SECONDARY EDUCATION INSTRUCTION, SUPERVISION, AND ASSISTANCE: Efforts to provide both instruction and statewide supervision and assistance to localities delivering elementary and secondary education.

1710000, Financial Assistance for Public Education (Categorical): Efforts to provide financial aid for instructional and support services for public education activities.

1710100, Financial Assistance for Instruction: Efforts to provide financial aid for basic educational instruction.

1710200, Financial Assistance for Special Education Instruction: Efforts to provide financial aid for basic educational instruction for handicapped and exceptional individuals.

1710300, Financial Assistance for Vocational Education Instruction: Efforts to provide financial aid for instructional activities that develop the occupational and vocational skills of individuals.

1710400, Financial Assistance for Adult Education Instruction: Efforts to provide financial aid for basic educational instruction for adults.

1710500, Financial Assistance for General Education Instruction: Efforts to provide financial aid for basic educational instruction in summer school.

1710600, Financial Assistance for Cultural Transition: Efforts to provide financial aid for basic educational instruction for individuals experiencing a cultural transition.

1710700, Financial Assistance for Research and Testing: Efforts to provide financial aid for conducting educational research and development activities designed to improve public education.

1710800, Financial Assistance for Pupil Transportation: Efforts to provide financial aid for pupil transportation services, including developing plans and monitoring compliance with safety standards.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1710900, Financial Assistance for Textbook Payments: Efforts to provide financial aid to assist in the provision of textbooks for students.

1711000, Financial Assistance for Virginia Occupational Information Coordinating Committee: Efforts to provide financial aid for the dissemination of occupational information.

1711100, Financial Assistance for Educational Telecommunications: Efforts to provide financial aid to localities for educational telecommunications.

1711300, Financial Assistance From Federal Land Use: Efforts to provide financial assistance from the U. S. Forest Service to localities for instructional and support services for public education.

1711400, Financial Assistance for Dropout Prevention: Efforts to provide financial aid to localities for school dropout prevention.

1711500, Financial Assistance for Foster Children Educational Payments: Efforts to provide financial reimbursements to localities providing education to foster home children.

1711600, Financial Assistance for Radio Reading Service: Efforts to provide financial assistance for radio reading services for handicapped and exceptional individuals.

1719900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

1720000, Financial Assistance for Public School Employee Benefits: Efforts to provide financial aid for the employer's share of fringe benefit contributions for public school employees.

1720100, Financial Assistance for School Employee Retirement Contributions: Efforts to provide financial aid for the employer's share of employee retirement contributions.

1720200, Financial Assistance for School Employee Social Security Contributions: Efforts to provide financial aid for the employer's share of school employee Social Security contributions.

1720300, Financial Assistance for School Employee Insurance Contributions: Efforts to provide financial aid for the employer's share of employee insurance contributions.

1729900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

1750000, Financial Assistance for Pubic Education (Standards of Quality): Efforts to financially assist localities in the implementation of educational standards of quality.

1750100, Adult Education Payments: Efforts to provide financial assistance to localities for general adult education (excluding higher education).

1750200, Basic Aid Payments: Efforts to provide a base level of state funds to localities for elementary and secondary education.

1750300, Transitional Personnel Payments: Efforts to provide additional discretionary state funding for the 1986-88 biennium for transitional personnel payments.

1750400, Foster Children Educational Payments: Efforts to provide financial reimbursement to localities providing education to foster home children.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1750500, Education of the Gifted Payments: Efforts to provide financial assistance for education of the gifted and talented.

1750600, Incentive Payments: Efforts to provide financial assistance to school divisions which exceed the required local expenditure.

1750700, Maximum Local Increase Provision Payments: Efforts to provide financial assistance to school divisions to ensure that no school division shall be required to increase its expenditures beyond the maximum mandated local increase.

1750800, No Loss/Composite Index Transition: Efforts to provide financial assistance to localities to ensure that they do not receive less aid than received (except if there is a loss of pupils) in the previous biennium.

1750900, Occupational-Vocational Education Payments: Efforts to provide financial assistance to localities for occupational-vocational education.

1751000, Special Education Payments: Efforts to provide financial assistance to localities for special education to the handicapped.

1751100, Teacher Training for Standards of Learning: Efforts to provide financial assistance to localities for teacher educational advancement in standards of learning content.

1751200, Textbook Payments: Efforts to provide financial assistance for the provision of basic textbooks to students in the first grade who qualify for the free or reduced lunch program.

1751300, Enrollment Loss Payments: Efforts to provide financial assistance to localities to help compensate for enrollment loss in Average Daily Membership (ADM).

1751400, Remedial Education Payments: Efforts to provide financial assistance to localities for remedial education expenses.

1751500, Maintenance Supplement: Efforts to provide financial assistance to localities to assist in ongoing maintenance needs or debt service payments.

1751600, Career Education Payments: Efforts to provide financial assistance to localities for career education for students in grades K through 12.

1751700, Primary Class Size Payments: Efforts to provide payments to reduce primary class sizes below those required by the Standards of Quality.

1751800, Educational Technology Payments: Efforts to provide payments to improve the availability and access of technology in public schools.

1751900, At-Risk Four-Year Olds Preschool Payments: Efforts to provide payments for preschool programs for educationally at-risk four-year olds.

1752000, Truancy/Safe Schools: Efforts to reduce truancy and improve school safety.

1752100, Early Intervention: Efforts to provide early intervention instructional services to students determined to be educationally at risk.

1752200, Standards of Learning Instructional Materials: Efforts to provide financial assistance to localities for instructional materials in support of standards of learning.

1752300, Standards of Learning Remediation: Efforts to provide financial assistance to localities for remediation programs in support of standards of learning.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1752400, School Health Incentive Payments: Efforts to provide incentive payments for the provision of physical health care services in public elementary and secondary schools.

1752500, Standards of Learning Algebra Readiness: Efforts to support an algebra remediation program to ensure that students are prepared for and pass the eighth grade math Standards of Learning.

1752600, Technology Support Payments: Efforts to support a technology program to improve the student to computer ratio, ensure adequate LAN capabilities and wiring, and implement computerized web-based instruction, remediation, and testing in every school division.

1752700, School Construction Grants: Efforts to support school maintenance, renovation, and construction.

1752800, Teacher Quality Grants: Efforts to recruit and retain excellent teachers in the classroom

1759900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

1770000, Financial Assistance for Special State Revenue Sharing: Efforts to administer the sales tax and to provide financial payments to localities.

1770100, Financial Assistance for Sales Tax Revenue Sharing: Efforts to provide financial payments to localities from sales tax revenue.

1770200, Financial Assistance for Lottery Proceeds Revenue Sharing: Efforts to provide financial payments to localities from lottery proceeds.

1910000, State Education Services: Efforts to provide technical assistance and other support for public education activities.

1910100, State Education Services for Instruction: Efforts to supplement and enhance basic instructional activities.

1910200, State Education Services for Special Education: Efforts to assist in the provision of basic educational instruction for handicapped and exceptional individuals.

1910300, State Education Services for Vocational Education: Efforts to assist in the provision of vocational instruction.

1910400, State Education Services for Adult Education: Efforts to assist in the provision of basic educational instruction for adults.

1910500, State Education Services for General Education: Efforts to assist in the provision of instructional activities in the area of general education.

1910600, State Education Services for Cultural Transition: Efforts to assist in the provision of basic educational instruction for individuals experiencing a cultural transition.

1910700, State Education Assistance for Research, Testing, and Evaluation: Efforts to conduct and coordinate research, testing, and evaluation activities designed to improve public education.

1910800, State Education Services for Public School Support: Efforts to plan for, develop, coordinate, and provide services which support the day-to-day operations of the public education system.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1910900, State Education Services for Early Childhood: Efforts to assist in the provision of instructional activities for the young child, ages 0 through 8.

1911000, State Education Services for Pre-Adolescents: Efforts to assist in the provision of instructional activities for pre-adolescent children, ages 9 through 13.

1911100, State Education Services for Adolescents: Efforts to assist in the provision of instructional activities for adolescent children, ages 14 through 18.

1911200, State Education Regional Services: Efforts to provide ongoing assistance to local school divisions on a regional basis.

1911600, State Education Services for Career Education: Efforts to assist in the provision of career education for students in grades K through 12.

1911700, Virginia Business-Education Partnership: Efforts to administer the Virginia Business-Education partnership program and to support the Advisory Council of the Virginia Education Partnership program.

1919900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

1920000, Adult Literacy Services: Efforts to increase the basic literacy skills of adults in Virginia.

1920100, Adult Literacy Services Administration: Efforts to administer the Adult Literacy program.

1920200, Financial Assistance for Adult Literacy Services: Efforts to provide financial assistance to increase the basic literacy skills of adults in Virginia.

1940000, Financial Assistance For Public School Construction: Efforts to financially assist localities in the construction of public schools.

1940100, Financial Assistance For Public School Facilities: Efforts to provide financial assistance to localities for construction of public school facilities.

1970000, Instruction: Efforts to provide academic elementary and secondary instruction.

1970100, Basic Skills and Knowledge Instruction: Efforts to provide instruction in basic skills and knowledge to students in state institutions.

1970200, Gifted and Talented Instruction: Efforts to provide instruction to gifted and talented individuals, including those enrolled in the Governor's School for the Gifted.

1970300, Occupational-Vocational Instruction: Efforts to provide occupational-vocational instruction to students in state institutions.

1970400, Gifted Administration: Efforts to provide technical assistance and supervision of elementary and secondary gifted and talented instruction.

1970500, Governor's School Payments: Efforts to provide financial assistance for the instruction of pupils enrolled in the Governor's School for the Gifted and Talented.

1970600, Instructional Leadership, Management and Technical Assistance: Efforts to provide leadership to, management of, and technical assistance to instruction programs in state institutions other than gifted and talented programs.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1970700, Charter Schools: Efforts to provide financial assistance for charter schools.

1979900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

1990000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

1990100, General Management and Direction: Efforts to provide administrative management and direction.

1990200, Computer Services: Efforts to provide automated data processing services.

1990300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

1990400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

1990500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

1990600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

1990700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

1990800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

1990900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

1991000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

1991100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

1991300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

1991400, Personnel Services: Efforts to provide personnel services.

1991500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

1991600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

1991700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

EDUCATION FUNCTION, Continued

1991800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

1991900, Public Information Services: Efforts to provide public information services.

1992000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

1992100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

1992200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

1992300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

1992400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

1992500, Training and Education Services: Efforts to provide training and education to state employees.

1992600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education and correctional institutions).

1992700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

1992800, Grant and Loan Administration: Efforts to administer grant and loan programs.

1999900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

CENTRAL AGENCY CODING SUPPLEMENT

CENTRAL AGENCY CODING SUPPLEMENT: THE FOLLOWING MISCELLANEOUS CODES HAVE BEEN ASSIGNED FOR CENTRAL RECORDING AND APPROPRIATION PURPOSES.

1000000, Educational and General Programs: Used for appropriation purposes for aggregating the following programs within the Higher Education subfunction:

- 1010000, Higher Education Instruction
- 1020000, Higher Education Research
- 1030000, Higher Education Public Services
- 1040000, Higher Education Academic Support
- 1050000, Higher Education Student Services
- 1060000, Higher Education Institutional Support
- 1070000, Operation and Maintenance of Plant

2010000, Undesignated Program: Used for appropriation purposes as a temporary identifying reference for an appropriation for which there is no applicable program title or code at the time of the appropriation decision. A permanent program title and code is assigned prior to execution of an appropriation so designated.

2200000, Reversion Clearing Account Surplus Property Proceeds: Used for central recording purposes for reversions of surplus property revenue.

2210000, Reversion Clearing Account - Appropriation Balance (Operating): Used for central recording purposes for year-end unexpended appropriation balances and overbudgeted amounts resulting from actions taken under the authority of the General Provisions of the Appropriation Act.

2220000, Reversion Clearing Account - Appropriation Balance (Capital Outlay): Used for central recording purposes for completed project unexpended appropriation balances and overbudgeted amounts resulting from actions taken under the authority of the General Provisions of the Appropriation Act.

2230000, Reversion Clearing Account - Appropriation Reduction (Operating): Used for central recording purposes for balances resulting from Executive actions taken under the authority of the General Provisions of the Appropriation Act.

2240000, Reversion Clearing Account - Appropriation Reduction (Capital Outlay): Used for central recording purposes for project cancellations resulting from Executive actions taken under the authority of the General Provisions of the Appropriation Act.

2250000, Reversion Clearing Account - Inactive Nongeneral Fund Account: Used for central recording purposes for reversions of nongeneral funds resulting from actions taken under the authority of the General Provisions of the Appropriation Act.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

CENTRAL AGENCY CODING SUPPLEMENT, Continued

2260000, Reversion Clearing Account - Miscellaneous: Used for central recording purposes for reversions not specifically described in other reversion clearing account programs.

2270000, Reversion Clearing Account – Higher Education: Used for central recording purposes for reversions from institutions of higher education resulting from actions taken under the authority of the Appropriation Act.

2280000, Reversion Clearing Account – Public Education: Used for central recording purposes for reversions from public education accounts under authority of the Appropriation Act.

2290000, Reversion Clearing Account – Legislative Branch Reductions: Used for central recording purposes for reversions from legislative agencies resulting from actions taken under the authority of the Appropriation Act.

2300000, Reversion Clearing Account – Other Education: Used for central recording purposes for reversions from other education agencies and affiliated higher education agencies, excluding the 17 public colleges and universities.

2320000, Reversion Clearing Account – Economic Development Consolidation: *Used for central recording purposes for revenue from economic development agencies resulting from actions taken under authority of the appropriation act.*

2500000, Non-State Salaries: Used for central recording purposes for coding personnel action documents so as to identify, for classified and teaching and research positions at the University of Virginia, that portion of the total compensation attributable to income from private medical practice clinics, endowment income, and gifts; for teaching and research positions, such non-state sources are excluded from the computation of salary averages.

2600000, Temporary Employee Benefit Clearing Account: Used for central recording purposes for employer costs for the quarter July 1 through September 30.

2610000, Temporary Employee Benefit Clearing Account: Used for central recording purposes for employer costs for the quarter October 1 through December 31.

2620000, Temporary Employee Benefit Clearing Account: Used for central recording purposes for employer costs for the quarter January 1 through March 31.

2630000, Temporary Employee Benefit Clearing Account: Used for central recording purposes for employer costs for the quarter April 1 through June 30.

9980000, Capital Outlay Projects: Used for central recording purposes for all capital outlay appropriations. (In addition, a project code is assigned within the central system which provides detailed identification of the various component parts of capital outlay appropriations.)

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ADMINISTRATION OF JUSTICE FUNCTION

ADMINISTRATION OF JUSTICE FUNCTION: THIS FUNCTION INCLUDES EFFORTS RELATED TO CIVIL AND CRIMINAL JUSTICE, INCLUDING APPREHENSION, TRIAL, PUNISHMENT, AND REHABILITATION OF LAW VIOLATORS.

30XXXXX, CRIME DETERRENCE, SUPPRESSION AND CONTROL: Efforts to prevent crime, fraud, and other illegal or dangerous activities, investigate and detect criminal or illegal acts, and apprehend and detain violators of the law.

3010000, Crime Deterrence: Efforts to prevent the occurrence of law violations within the Commonwealth.

3010100, Community Security: Efforts to deter law violations by providing policies, services, advice, financial assistance, and information which serve to prevent such violations.

3010200, Juvenile Delinquency Prevention: Efforts to coordinate and mobilize services to divert juveniles from the justice system.

3019900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3020000, Criminal Justice Information Systems and Statistics: Efforts to provide standardized and readily accessible information and rapid communication for the criminal justice system and to provide oversight and review of the system.

3020100, Criminal Justice Computer Network: Efforts to provide and maintain an automated information system for interstate and intrastate law enforcement data.

3020200, Criminal Justice Information System Coordination and Regulation: Efforts to coordinate the exchange of system information and to establish guidelines and standards for system information handling and usage as they relate to individual privacy.

3020300, Records Management: Efforts to provide and maintain central criminal records, wanted files, and other manually accessible records.

3020400, Telecommunications: Efforts to provide and maintain radio and teletype communications for law enforcement personnel.

3020500, Uniform Crime Reporting: Efforts to provide and maintain information under the Uniform Crime Reporting Act.

3029900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3030000, Criminal Justice Training, Education, and Standards: Efforts to provide training and education and to establish standards in order to support the criminal justice system.

3030100, Correctional Officers Training and Education: Efforts to provide training and education to correctional officers in order to maintain secure correctional facilities.

3030200, Courthouse and Courtroom Security Training and Education: Efforts to provide training and education to court officers in order to maintain a lawful and secure court setting.

3030300, Criminal Justice Personnel Standards: Efforts to establish minimum standards for criminal justice personnel.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ADMINISTRATION OF JUSTICE, Continued

3030400, Jailers and Custodial Officers Training and Education: Efforts to provide training to jailers and custodial officers in order to deter and detect criminal activity in custodial institution settings.

3030500, Law Enforcement Technical Assistance: Efforts to provide advice, educational materials, and technical support and assistance to local, regional, and state criminal justice personnel in the deterrence, detection, investigation, and apprehension of criminals.

3030600, Law Enforcement Training and Education: Efforts to provide basic, advanced, and specialized in-service training of law enforcement officers and law enforcement instructors.

3030800, Juvenile Justice Training: Efforts to provide training and education to juvenile justice personnel.

3039900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3040000, Crime Detection, Investigation, and Apprehension: Efforts to detect and investigate crime and to apprehend criminals in order to protect persons and property from illegal actions.

3040100, Alcoholic Beverage Licensing and Premises Inspection: Efforts to deter violations of the alcoholic beverage control laws by licensing and inspecting premises selling and dispensing alcoholic beverages.

3040200, Law Enforcement Scientific Support Services: Efforts to provide analyses, testing, and technical examinations in support of criminal investigations for the detection of criminal violations, apprehension of criminal violators, and ultimately, for use as trial evidence.

3040300, Enforcement and Regulation of Alcoholic Beverage Control Laws: Efforts to detect violations of the alcoholic beverage control laws by providing a specially trained and equipped investigative force to patrol areas known for illegal manufacturing operations, to prevent illegal importation, transportation, and sales of alcoholic beverages, and to apprehend and arrest violators of the law.

3040400, Extradition Coordination: Efforts to transfer and detain offenders and status offenders between jurisdictional locations.

3040500, Financial Assistance to Local Law Enforcement Officials: Efforts to provide the state's share of salaries, compensation, and other allowances for local sheriffs, and their deputies and employees.

3040600, Investigation and Arrest: Efforts to investigate alleged crimes and to make arrests where appropriate.

3040700, Highway Patrol Services: Efforts to enforce the state's motor vehicle laws through patrol of the state highway system.

3040800, Financial Assistance to Localities for Intensified Drug Enforcement Services: Efforts to provide funding to localities to support intensified drug enforcement programs.

3040900, Coordination of Intensified Drug Enforcement Services: Efforts to support localities in implementing intensified drug enforcement programs.

3041000, Financial Assistance to Regional Jail Authorities: Efforts to provide the state's share of salaries and other expenses for regional jail facilities.

3041100, Enforcement and Regulation of Tobacco Control Laws: Efforts to deter violations of the tobacco laws by licensing and inspecting premises selling and dispensing tobacco products.

3049900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ADMINISTRATION OF JUSTICE, Continued

3050000, Criminal Justice Research, Planning and Coordination: Efforts to provide research, planning, and coordination in order to support the criminal justice system.

3050100, Criminal Justice Coordination: Efforts to provide coordination to maintain and improve the functioning of the criminal justice system.

3050200, Criminal Justice Planning: Efforts to provide planning and to maintain and improve the functioning of the criminal justice system.

3050300, Criminal Justice Research: Efforts to provide research and related study activities to maintain and improve the functioning of the criminal justice system.

3059900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3060000, Asset Forfeiture and Seizure Fund Management and Financial Assistance: Efforts to administer the asset forfeiture and seizure process and to provide financial assistance to localities and state agencies derived from asset forfeiture and seizure proceeds in order to support law enforcement services.

3060100, State Aid for Local Law Enforcement Programs: Efforts to provide assistance to local law enforcement programs through financial and property awards of assets seized in drug cases.

3060200, Coordination of Asset Seizure and Forfeiture Activities: Efforts to manage and distribute financial and property assets seized and forfeited in drug cases.

3190000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

3190100, General Management and Direction: Efforts to provide administrative management and direction.

3190200, Computer Services: Efforts to provide automated data processing services.

3190300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

3190400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

3190500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

3190600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

3190700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

3190800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

3190900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

3191000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ADMINISTRATION OF JUSTICE, Continued

3191100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

3191300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

3191400, Personnel Services: Efforts to provide personnel services.

3191500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

3191600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

3191700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

3191800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

3191900, Public Information Services: Efforts to provide public information services.

3192000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

3192100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

3192200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

3192300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

3192400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

3192500, Training and Education Services: Efforts to provide training and education to state employees.

3192600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

3192700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

3192800, Grant and Loan Administration: Efforts to administer grant and loan programs.

3199900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This program may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ADMINISTRATION OF JUSTICE, Continued

32XXXXX, ADJUDICATION: Efforts to provide judgmental decisions on questions of law, including the prosecution and defense of alleged offenders.

3200000, Legal Advice: Efforts to provide legal services of a non-trial nature to units of state and local government.

3200100, Financial Assistance to Local Attorneys for the Commonwealth: Efforts to provide the state's share of salaries, compensation, and other allowances to local attorneys for the Commonwealth and their employees.

3200200, State Agency/Local Legal Assistance and Advice: Efforts to provide legal counsel and opinions to and for the state, its agencies, and local units of government.

3209900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3210000, Pre-Trial, Trial, and Appellate Processes: Efforts to bring to a courtroom setting and try cases of alleged violators of the criminal law and adjudication of civil disputes, and to provide for appellate review of such trials.

3210100, Appellate Review: Efforts to obtain judicial review of decisions of the trial courts in both civil and criminal cases.

3210200, Pre-Trial Assistance: Efforts to provide assistance prior to trial, including the issuance of warrants.

3210300, Trial Processes: Efforts to reach a judicial decision on the guilt or innocence of alleged offenders of criminal law, and to reach a judicial decision on the litigation of civil disputes between parties subject to the jurisdiction of the courts of the Commonwealth.

3210400, Other Court Costs and Allowances (Criminal Fund): Efforts to provide statutorily authorized services incident to the trial of criminal cases.

3210500, Involuntary Mental Commitments: Efforts to provide statutorily authorized services incident to involuntary mental commitment detentions and hearings.

3210600, Financial Assistance to Circuit Court Clerks: Efforts to provide the state's share of salaries, compensation, and other allowances to Circuit Court Clerks and their employees.

3219900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3220000, Prosecution: Efforts to provide prosecutory services to state government (as mandated under Section 2.1-124 of the Code of Virginia).

3230000, Law Library Services: Efforts to provide readily accessible legal reference.

3240000, Adjudicatory Research, Planning and Coordination: Efforts to maintain and improve the functioning of the court system.

3240100, Adjudicatory Coordination: Efforts to provide coordination to maintain and improve the functioning of the court system.

3240200, Adjudicatory Information: Efforts to provide information to maintain and improve the functioning of the court system.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ADMINISTRATION OF JUSTICE, Continued

3240300, Adjudicatory Research and Planning: Efforts to provide research and planning to maintain and improve the functioning of the court system.

3249900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3250000, Adjudication Information Systems and Statistics: Efforts to provide standardized and readily accessible information for the judicial system.

3250100, Information Systems: Efforts to provide for development and maintenance of judicial information systems, both manual and automated, and to coordinate development of information systems.

3250200, Statistical Systems: Efforts to provide for development and maintenance of judicial statistical and management systems, both manual and automated, and to evaluate and analyze the products of judicial statistical systems.

3259900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3260000, Adjudication Training, Education, and Standards: Efforts to provide training and education and to establish standards in order to support the judicial system.

3260100, Administrative Training: Efforts to provide continuing education in judicial administration to administrative personnel.

3260200, Judicial Standards: Efforts to establish standards for the judiciary and to monitor performance.

3260300, Judicial Training: Efforts to provide continuing legal education to judges and magistrates.

3260400, Prosecutorial Training: Efforts to provide continuing legal education to Commonwealth's Attorneys.

3260500, Specialized Adjudicatory Training: Efforts to provide legal education to the military, educators, and others needing specialized training assistance.

3269900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3270000, Legal Defense: Efforts to provide legal defense services to units of local and state government and to certain portions of the citizens.

3270100, Indigent Defense, Criminal: Efforts to provide defense services to indigents through public defenders and appointed counsel for criminal suits.

3270200, Plaintiff Services: Efforts to institute litigation on behalf of state agencies seeking to obtain remedy or relief.

3270300, Public Official Defense: Efforts to provide legal aid to public officials in court actions related to their official capacity and duties.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ADMINISTRATION OF JUSTICE, Continued

3270400, Indigent Defense, Civil: Efforts to provide defense services to indigents for civil suits.

3279900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3490000, Administration and Support Services: Efforts to provide overall administrative and logistical support services.

3490100, General Management and Direction: Efforts to provide administrative management and direction.

3490200, Computer Services: Efforts to provide automated data processing services.

3490300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

3490400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

3490500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or monies owed to the Commonwealth.

3490600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

3490700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

3490800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

3490900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

3491000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

3491100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

3491300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

3491400, Personnel Services: Efforts to provide personnel services.

3491500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

3491600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

3491700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

3491800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ADMINISTRATION OF JUSTICE, Continued

3491900, Public Information Services: Efforts to provide public information services.

3492000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

3492100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

3492200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

3492300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

3492400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

3492500, Training and Education Services: Efforts to provide training and education to state employees.

3492600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

3492700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

3492800, Grant and Loan Administration: Efforts to administer grant and loan programs.

3499900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

35XXXXX, CONFINEMENT AND COMMUNITY CUSTODY: Efforts to protect the public from illegal behavior of an offender until such time as the offender is believed rehabilitated, either in secure confinement or in community custody, and is released.

3500000, Community-Based Custody: Efforts to provide alternatives to institutionalization of those offenders (juvenile and adult) who do not need secure confinement, but who can remain in the community and utilize its services.

3500100, Classification Services: Efforts to assess offenders for proper placement within the correctional system.

3500200, Community Residential Custody and Treatment Services: Efforts to provide for the custody and treatment of offenders in residential care (including lay counselors, halfway house personnel, and cottage supervisors).

3500300, Offender Work Opportunities: Efforts to provide community employment to those offenders in residential areas.

3500400, Community Non-Residential Custody and Treatment: Efforts to provide for supervision and treatment of offenders in non-residential care.

3500500, Community Custody and Treatment Services Local Grants and Contracts: Efforts to provide custody and treatment services for offenders in the community.

3500600, Community Custody and Treatment Services Coordination: Efforts to provide administrative management and direction for community custody and treatment services.

3500700, Financial Assistance for Community Based Alternate Treatment Services: Efforts to provide financial support to localities for alternate community based custody and treatment services.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ADMINISTRATION OF JUSTICE, Continued

3509900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3510000, Probation and Reentry Services: Efforts to provide supervised custody of offenders within the community as an alternative to institutionalization and to continue the provision of community rehabilitative services to them after their release from confinement.

3510100, Adult Probation and Parole Services: Efforts to provide supervised custody of adult offenders within the community.

3510200, Juvenile Probation and Aftercare Services: Efforts to provide supervision within the community to juvenile offenders and adults coming to the attention of the juvenile courts.

3510300, Executive Clemency: Efforts to provide conditional and unconditional release as granted under authority of the Governor.

3510400, Adult Probation and Parole Services Coordination: Efforts to provide administrative management and direction for supervised custody of adult offenders within the community.

3510500, Probation and Parole Services Local Grants and Contracts: Efforts to provide financial support to programs and agencies which provide transition, rehabilitation, and treatment services for individuals under supervised custody in the community.

3519900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3550000, Confinement and Custody Research, Planning, and Coordination: Efforts to provide research, planning, and coordination for state confinement and community custody.

3550100, Confinement and Custody Coordination: Efforts to provide coordination for state confinement and community custody.

3550200, Confinement and Custody Information: Efforts to provide information for state confinement and community custody.

3550300, Confinement and Custody Research and Planning: Efforts to provide research and planning for state confinement and community custody.

3550400, Regulation of Correctional Facilities: Efforts to inspect and certify the operation of adult and juvenile correctional facilities.

3559900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3560000, Financial Assistance for Confinement in Local Facilities: Efforts to reimburse local governments for state offenders confined in local jails and detention homes.

3560100, Financial Assistance for Adult Confinement in Local Facilities: Efforts to reimburse local governments for state adult offenders confined in local jails.

3560200, Financial Assistance for Juvenile Confinement in Local Facilities: Efforts to reimburse local governments for state juvenile offenders confined in detention homes.

3560300, Financial Assistance for Construction of Local Facilities: Efforts to reimburse local governments for state adult offenders or state juvenile offenders confined in locally-operated facilities.

3569900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ADMINISTRATION OF JUSTICE, Continued

3570000, Secure Confinement: Efforts to hold offenders in secure confinement until such time as they can be returned to the community.

3570100, Adult Rehabilitation and Treatment Services: Efforts to provide rehabilitation and treatment services, including counseling and testing, in state confinement facilities for adults.

3570200, Adult Security: Efforts to provide security at state confinement facilities for adults.

3570300, Classification Services: Efforts to assess offenders for proper placement within the correctional system.

3570400, Juvenile Security: Efforts to provide for security at safe confinement facilities for juveniles.

3570500, Juvenile Rehabilitation and Treatment Services: Efforts to provide rehabilitation and treatment services, including counseling and testing, in state confinement facilities for juveniles.

3579900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3580000, Classification Services: Efforts to assess offenders for proper placement within the correctional system and determine their appropriate release dates.

3580100, Offender Testing: Efforts to assess offenders entering the correctional system to determine rehabilitative needs.

3580200, Central Classification: Efforts to set classification levels for offenders and place the offenders in an appropriate prison setting.

3580300, Offender Sentencing Computation: Efforts to determine the sentence of offenders and their parole eligibility dates.

3580400, Classification and Records Management: Efforts to manage, store, and retrieve offender files and records.

3589900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

3590000, Corrections Special Reserve Fund: Efforts to meet the Commonwealth's obligations to fund increases in correctional center costs resulting from legislation affecting inmate populations.

3590100, Corrections Operating Special Reserve: Efforts to establish an operating reserve fund for payments of correctional center operating costs resulting from legislation affecting inmate populations.

3790000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

3790100, General Management and Direction: Efforts to provide administrative management and direction.

3790200, Computer Services: Efforts to provide automated data processing services.

3790300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ADMINISTRATION OF JUSTICE, Continued

3790400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

3790500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

3790600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

3790700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

3790800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

3790900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

3791000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

3791100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

3791300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

3791400, Personnel Services: Efforts to provide personnel services.

3791500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

3791600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

3791700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

3791800, Procurement and Distribution: Efforts to provide procurement and distribution services.

3791900, Public Information Services: Efforts to provide public information services.

3792000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

3792100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

3792200, Residential Services: Efforts to provide residential (house parents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

3792300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

3792400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ADMINISTRATION OF JUSTICE, Continued

3792500, Training and Education Services: Efforts to provide training and education to state employees.

3792600, Transportation Services: Efforts to provide transportation services to patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

3792700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

3792800, Grant and Loan Administration: Efforts to administer grant and loan programs.

3799900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

39XXXXX, INTRAFUNCTIONAL FINANCIAL AID: Efforts to provide financial assistance to localities and state agencies for administration of justice services.

3900000, Financial Assistance for Administration of Justice Services: Efforts to provide financial assistance for administration of justice services.

3900100, Financial Assistance to Localities for Administration of Justice Services: Efforts to provide financial grants to localities for administration of justice services.

3900200, Financial Assistance to State Agencies for Administration of Justice Services: Efforts to provide financial assistance to state agencies for administration of justice services.

3909900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION

INDIVIDUAL AND FAMILY SERVICES FUNCTION: THIS FUNCTION INVOLVES EFFORTS TO SUPPORT THE ECONOMIC, SOCIAL, AND PHYSICAL WELL-BEING OF THE INDIVIDUAL AND/OR FAMILY

40XXXXX, DISEASE RESEARCH, PREVENTION AND CONTROL: Efforts to support the well-being of the individual and/or family through research on, prevention of, and control of diseases.

4010000, Disease Carrier and Vector Control: Efforts to prevent and control disease by controlling disease carriers and breeding areas.

4010100, Financial Assistance to Mosquito Control Commissions: Efforts to provide financial assistance to local mosquito control commissions.

4010200, Vector Control: Efforts to prevent and control disease by controlling disease carrying rodents and insects.

4019900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4020000, Emergency Medical Services: Efforts to provide emergency medical services, including communications, training, coordination, and licensing of emergency transportation personnel.

4020100, Emergency Medical Services Systems Development and Coordination: Efforts to plan, develop, and coordinate emergency medical services and to provide licensing of emergency personnel, training, and related emergency transportation activities.

4020200, Emergency Transportation and Services: Efforts to provide licensing of emergency vehicle personnel, training, and related emergency transportation activities.

4020300, Financial Assistance to Volunteer Rescue Squads: Efforts to provide financial assistance to local volunteer rescue squads and other emergency medical services organizations (as defined in Sec. 32.1-115, Code of Virginia).

4029900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4030000, Medical Examiner and Anatomical Services: Efforts to provide medical examiner and anatomical services.

4030100, Anatomical Services: Efforts to provide cadavers for scientific study.

4030200, Medical Examiner Services: Efforts to provide the services of the medical examiner.

4039900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4040000, Vital Records and Health Statistics: Efforts to provide vital records and health statistics for research and evaluation.

4040100, Health Statistics: Efforts to provide health statistical data and information.

4040200, Registration Services: Efforts to collect, store, and distribute vital records, e.g., birth, marriage, death, etc.

4049900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4050000, Communicable and Chronic Disease Prevention and Control: Efforts to promote physical health through the prevention and control of communicable and chronic diseases.

4050100, Cancer Prevention and Control: Efforts to prevent and control cancer.

4050200, Immunization Services: Efforts to prevent and control communicable disease through immunization.

4050300, Tuberculosis Prevention and Control: Efforts to prevent and control tuberculosis.

4050400, Venereal Disease Prevention and Control: Efforts to prevent and control venereal disease.

4050500, Epidemiological Services: Efforts to provide epidemiological services so as to prevent and control communicable diseases.

4050600, Acquired Immune Deficiency Prevention and Treatment Services: Efforts to prevent and control Acquired Immune Deficiency Syndrome (AIDS).

4050700, Technical Assistance and Support for Prevention and Control of Communicable and Chronic Diseases: Efforts to provide technical assistance and support for local public health services.

4050800, Financial Assistance for Health Prevention and Promotion: Efforts to provide health education, promotion, and prevention services to local or regional entities.

4059900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4060000, Health Research, Planning, and Coordination: Efforts to promote the public health through research, planning, and coordination of services and activities (excluding higher education research).

4060100, Mental Health Research, Planning, and Coordination: Efforts to promote mental health through research, planning, and coordination.

4060200, Mental Retardation Research, Planning, and Coordination: Efforts to reduce the incidence of mental retardation through research, planning, and coordination.

4060300, Physical Health Research, Planning, and Coordination: Efforts to promote physical health through research, planning, and coordination.

4060400, Substance Abuse Research, Planning, and Coordination: Efforts to reduce the incidence of substance abuse through research, planning, and coordination.

4060500, Health Resources Development: Efforts to carry out the provisions of the Certificate of Public Need Law, to control the distribution of federal funds (available under Title XVI, P.L. 93-641) for modernizing and developing health facility capabilities and to develop a Statewide medical facilities plan.

4060600, Health Policy Research: Efforts to promote public health through research and development of effective policy.

4069900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4070000, Financial Assistance For Health Research: Efforts to provide financial support for health research from the Commonwealth Health Research Fund.

4070100, Administration Services: Efforts to administer the Commonwealth Health Research Fund.

4070200, Grants for Health Research: Efforts to provide financial assistance for health research.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4190000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

4190100, General Management and Direction: Efforts to provide administrative management and direction.

4190200, Computer Services: Efforts to provide automated data processing services.

4190300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

4190400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

4190500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

4190600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

4190700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

4190800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

4190900, Linen and Laundry Services: Efforts to provide laundry services for prisoners, and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

4191000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

4191100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

4191300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

4191400, Personnel Services: Efforts to provide personnel services.

4191500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

4191600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

4191700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

4191800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

4191900, Public Information Services: Efforts to provide public information services.

4192000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

4192100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4192200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

4192300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

4192400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

4192500, Training and Education Services: Efforts to provide training and education to state employees.

4192600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

4192700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

4192800, Grant and Loan Administration: Efforts to administer grant and loan programs.

4199900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

42XXXXX, DETECTION, DIAGNOSIS AND TREATMENT: Efforts to improve the physical and mental well-being of the individual and/or family through the detection, diagnosis, and treatment of illness.

4200000, Special Health Improvement and Demonstration Services: Efforts to provide special health improvement and demonstration services of a temporary nature.

4200100, Pilot and Demonstration Services: Efforts to provide special health improvements through pilot and demonstration services.

4200200, Research and Demonstration Services: Efforts to provide health improvements through research and development services.

4209900, Other Services: Efforts not specifically described in the previous subprogram(s) but which relate directly to the program described. (This program may be used only with the prior written approval of the Department of Planning and Budget.)

4300000, State Health Services: Efforts to provide direct health care services to individuals and families through state-operated facilities.

4300100, Alcohol Abuse Services: Efforts to provide detection, diagnosis, and treatment in a domiciliary setting of individuals who abuse alcohol, and to provide adjustment services to their families.

4300200, Child Development Services: Efforts to provide specialized child development services.

4300300, Children's Specialty Services: Efforts to provide specialized services for crippled children.

4300400, Drug Abuse Services: Efforts to provide detection, diagnosis, and treatment in a domiciliary setting of individuals who abuse drugs, and to provide adjustment services to their families.

4300500, Family Planning Services: Efforts to provide specialized family planning services.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4300600, Geriatric Care Services: Efforts to provide detection, diagnosis, and treatment services to the aged needing mental and physical health care in a domiciliary setting in state geriatric centers.

4300700, Inpatient Medical Services: Efforts to provide detection, diagnosis, and treatment services to patients needing physical health care in state-supported hospitals.

4300800, Maternal and Child Health Services: Efforts to provide maternal and child health services.

4300900, Mental Health Services: Efforts to provide detection, diagnosis, and treatment of mental illness to patients in a domiciliary setting.

4301000, Mental Retardation Services: Efforts to provide detection, diagnosis, and treatment of mental retardation to patients in a domiciliary setting.

4301100, Outpatient Medical Services: Efforts to provide detection, diagnosis, and treatment services to patients needing physical health care through state hospital clinics and emergency rooms.

4301200, State Health Services Technical Support and Administration: Efforts to administer the State Health Services program and provide technical assistance to support program services.

4309900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4400000, Community Health Services: Efforts to provide health care services to individuals and families through community-based services.

4400100, Alcohol Abuse Services: Efforts to provide detection, diagnosis, and treatment of individuals who abuse alcohol, and to provide adjustment services to their families through community-based alcohol abuse services.

4400200, Dental Health Services: Efforts to provide detection, diagnosis, and treatment of dental health problems through community-based dental health care services.

4400300, Drug Abuse Services: Efforts to provide detection, diagnosis, and treatment of individuals who abuse drugs, and to provide adjustment services to their families through community-based drug abuse services.

4400400, Environmental Health Services: Efforts to protect the health of the general public through community environmental health services.

4400500, Family Planning Services: Efforts to provide community health services for family planning.

4400600, General Medical Services: Efforts to provide detection, diagnosis, and treatment of illness and injuries for outpatients.

4400700, Health Support Services: Efforts to provide medical support services such as laboratory, pharmacy, and x-ray services in local health department operations.

4400800, Home Health Care Services: Efforts to provide health care services to individuals and families in their places of residence.

4400900, Local Administrative Services: Efforts to provide administrative and logistical support services for community health services.

4401000, Maternal and Child Health Services: Efforts to provide community health care services for maternal and child health.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4401100, Mental Health Services: Efforts to provide detection, diagnosis, and treatment of mental illness through community-based mental health services.

4401200, Community Health Services Technical Support and Administration: Efforts to administer the Community Health Services program and provide technical assistance to support program services.

4409900, Other Services: Efforts not specifically described in the previous subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4450000, Financial Assistance for Health Services: Efforts to provide financial aid to localities for the provision of local health services.

4450100, Substance Abuse Services: Efforts to provide financial aid to local community service boards for implementing substance abuse services.

4450200, Drug Abuse Services: Efforts to provide financial aid to local community service boards for implementing drug abuse services.

4450300, Local Administration Services: Efforts to provide financial aid to local community service boards for administration of mental health, mental retardation and substance abuse services.

4450400, Medical Facilities Construction Services: Efforts to provide financial aid to localities for constructing, remodeling, or expanding health facilities in accordance with the Hill-Burton Act.

4450500, Medical Health Services: Efforts to provide financial aid for medical health services.

4450600, Mental Health Services: Efforts to provide financial aid to local community service boards for implementing mental services.

4450700, Mental Retardation Services: Efforts to provide financial aid to local community service boards for implementing mental retardation services.

4450800, Protecting Access to Healthcare: Efforts to ensure access to quality healthcare for Medicaid and Family Access to Medical Insurance Security (FAMIS) Plan recipients as well as the uninsured.

4459900, Other Services: Efforts not specifically described in the previous subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4460000, Virginia Children's Medical Security Insurance Plan: Efforts to provide health care coverage for needy children.

4460100, Pilot and Demonstration Services: Efforts to provide health insurance for needy children through pilot and demonstration services.

4460200, Virginia Children's Medical Security Plan Payments: Efforts to provide medical assistance payments to providers serving clients eligible for the Virginia Medical Security Insurance Plan.

4460300, Children's Medical Assistance Administration: Efforts to administer children's medical assistance services.

4490000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

4490100, General Management and Direction: Efforts to provide administrative management and direction.

4490200, Computer Services: Efforts to provide automated data processing services.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4490300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

4490400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

4490500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

4490600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

4490700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

4490800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

4490900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

4491000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions.)

4491100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

4491300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

4491400, Personnel Services: Efforts to provide personnel services.

4491500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

4491600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

4491700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

4491800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

4491900, Public Information Services: Efforts to provide public information services.

4492000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

4492100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

4492200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

4492300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

4492400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4492500, Training and Education Services: Efforts to provide training and education to state employees.

4492600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

4492700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

4492800, Grant and Loan Administration: Efforts to administer grant and loan programs.

4499900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

45XXXXX, STANDARDS OF LIVING: Efforts to maintain or enhance the economic independence and self-sufficiency of individuals and/or families.

4500000, Social Services Research, Planning, and Coordination: Efforts to promote social services through research, planning, and coordination in support of the economic, social, and physical well-being of the individual and/or family.

4500100, Social Services Coordination: Efforts to provide social services assistance and counseling.

4500200, Social Services Information: Efforts to link citizens with needs to appropriate resources through the provision of information and referral services as well as through educational materials and training for special purposes or clients.

4500300, Social Services Research and Planning: Efforts to identify, collect, and evaluate data on social services with special purposes or clients.

4509900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4510000, State Administration for Standards of Living Services: Efforts to provide state administration for financial assistance and social service activities which maintain or enhance the economic independence and self-sufficiency of individuals and/or families.

4510100, Regional and Areawide Assistance Administration: Efforts to provide state administration for regional and areawide assistance which maintains or enhances the economic independence and self-sufficiency of individuals and/or families.

4510200, State Administration of Financial Assistance for Standards of Living Services: Efforts to provide state administration for financial assistance which maintains or enhances the economic independence and self-sufficiency of individuals and/or families.

4510300, State Administration of Social Services for Standards of Living: Efforts to provide state administration for social services which maintain or enhance the economic independence and self-sufficiency of individuals and/or families.

4510400, Community Services Block Grant: Efforts to provide financial assistance to community service agencies that, in turn, deliver self-help services to low-income citizens.

4510500, Financial Assistance to Localities for Social Services: Efforts to provide social services through grants to localities to protect, maintain, and enhance the self-sufficiency and economic independence of individuals and families.

4511000, Individual and Family Economic Independence Services through State Administration for Standards of Living Services: Efforts to provide social services through funding to localities to enhance self-sufficiency and economic independence of individuals and families.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4519900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4520000, Temporary Income Supplement Services: Efforts to provide temporary income supplements to individuals and/or families.

4520100, Temporary Assistance to Needy Families: Efforts to provide temporary income supplements to needy.

4520200, Crime Victim Compensation: Efforts to provide payments compensating eligible individuals who have suffered as the result of a crime.

4520300, General Relief: Efforts to provide general relief payments to eligible individuals (including legislative relief bills).

4520400, Resettlement Assistance: Efforts to provide resettlement assistance to refugees.

4520500, Aid to Dependents of Offenders: Efforts to provide court-ordered payments to dependents of offenders.

4520600, Emergency Assistance: Efforts to provide emergency or seasonal financial assistance to or on behalf of individuals and families.

4520700, Unemployed Parent Supplements: Efforts to provide income supplements to unemployed parents with dependent children.

4529900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4530000, Protective Services: Efforts to provide services to care for and to protect the rights and futures of individuals.

4530100, Foster Care: Efforts to provide foster care for children (including feeble-minded) and adults.

4530200, Protection of Children and Youths: Efforts to protect children and youths from abuse and neglect through the promotion of their welfare.

4530300, Financial Assistance for Child and Youth Services: Efforts to provide financial aid for comprehensive services for at-risk youth.

4530400, Aftercare Services for Youth: Efforts to provide nonresidential and residential services for youth who are returning from learning centers to the home community.

4530500, Comprehensive Services Act Administration: Efforts to assist local multi-agency organization to develop comprehensive service plans.

4539900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4540000, Rehabilitation Assistance Services: Efforts to provide physical, mental and social rehabilitation services to individuals and their families.

4540100, Physical Adjustment Services: Efforts to provide services to assist individuals in adjusting to physical disabilities.

4540200, Restoration Services: Efforts to determine eligibility, make payments, and evaluate services to the handicapped.

4540300, Social and Personal Adjustment Services: Efforts to provide social adjustment services to assist in adjusting to society and community life.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4549900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4550000, Individual Care Services: Efforts to provide services to assist the individual in caring for and improving himself/herself.

4550100, Companion Services: Efforts to provide companion services to handicapped and aged individuals.

4550200, Day Care Services: Efforts to provide day care services.

4550300, Other Individual Care Services: Efforts to provide other individual care services (including counseling, information, referral, etc.).

4550400, Financial Assistance for Local Services to Elderly: Efforts to provide financial aid and assistance to local Area Agencies on Aging for the purchase or provision of services to the elderly.

4550500, Financial Assistance for Case Management and Related Services: Efforts to provide financial assistance to local entities for case management and related services.

4559900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used with the prior written approval of the Department of Planning and Budget.)

4560000, Medical Assistance Services (Medicaid): Efforts to provide services to and payment on behalf of eligible individuals enrolled in the Medicaid program.

4560100, Hospitalization and Outpatient Services for Indigent and Medically Indigent: Efforts to provide hospitalization services and payments for the indigent and medically indigent.

4560200, Medical Assistance Administration: Efforts to administer medical assistance services.

4560300, Mandatory Health Professional Services: Efforts to reimburse providers of professional services for federally mandated services provided to eligible recipients enrolled in the Medicaid Program.

4560400, Mandatory Institutional Services: Efforts to reimburse providers of inpatient and outpatient hospital and skilled nursing home services for federally mandated services provided to eligible recipients enrolled in the Medicaid Program.

4560500, Nonmandatory Health Professional Services: Efforts to reimburse providers of professional services for federally nonmandated services provided to eligible recipients enrolled in the Medicaid Program.

4560600, Nonmandatory Institutional Services: Efforts to reimburse providers of intermediate care nursing, ambulatory surgery, rehabilitation surgery, rehabilitation hospital facilities and other services for federally nonmandated services provided to eligible recipients enrolled in the Medicaid Program.

4560700, Nonmandatory Mental Health and Mental Retardation Services: Efforts to reimburse state mental health and mental retardation providers for federally nonmandated services provided to eligible recipients enrolled in the Medicaid program.

4560800, Nonmandatory Mental Health, Mental Retardation and Substance Abuse Community Based Services: Efforts to reimburse state mental health, mental retardation and substance abuse community services providers for federally mandated and nonmandated services provided to eligible recipients enrolled in the Medicaid programs.

4560900, Professional and Institutional Services: Efforts to reimburse providers of professional and institutional services provided to eligible recipients enrolled in the Medicaid Program, excluding direct reimbursement to mental illness providers, state mental health and mental retardation providers and state mental health, mental retardation and substance abuse community services providers.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4561000, Mental Illness Services: Efforts to reimburse mental illness providers who are nonstate mental health, mental retardation, and substance abuse providers for federally mandated and nonmandated services to eligible recipients enrolled in the Medicaid program.

4561100, Virginia Children's Medical Security Plan Payments: Efforts to provide Medicaid medical assistance to providers serving clients eligible for the Virginia children's Medical Security Insurance Plan.

4561200, Children's Medical Assistance Administration (SCHIP-Medicaid): Efforts to administer children's medical assistance services.

4561300, Medical Assistance Services Cost Containment: Efforts to contain costs for medical assistance services through services providers.

4569900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4570000, Nutritional Services: Efforts to promote better nutrition and improve the nutritional level of the diet of citizens through the distribution to quality food products.

4570100, Congregate Meals: Efforts to provide meals in a group setting.

4570200, Food Distribution Services: Efforts to distribute USDA donated commodities to schools, other institutions, and the elderly to provide market assistance for agricultural products.

4570300, Home Delivered Meals: Efforts to provide meals to homes.

4570400, School Food: Efforts to provide technical and financial assistance to local school divisions for school food services.

4570500, Nutritional Assistance: Efforts to assist eligible individuals in obtaining better nutrition through the provision of a voucher system, using stamps, coupons, or the like, for the purchase of certain foodstuffs.

4570600, School Food Administration: Efforts to provide technical assistance and supervision to local school divisions for school food services.

4570700, School Food Payments: Efforts to provide financial assistance to local school divisions for school food services.

4579900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4580000, Housing Assistance Services: Efforts to provide housing assistance services to individuals and groups of individuals seeking or providing residential shelter.

4580100, Housing Assistance: Efforts to provide technical counseling and financial assistance to low and moderate income families and housing sponsors in matters related to home ownership and rental housing (management).

4580200, Housing Information: Efforts to provide information and educational materials and services on housing.

4580300, Housing Research and Planning: Efforts to identify, collect, and evaluate data on housing and housing needs.

4580400, Shelter Payments: Efforts to provide direct and indirect payments to individuals or families for housing.

4580500, Financial Assistance for Housing Services: Efforts to provide financial aid to support housing assistance services in localities.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4589900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4590000, Indigent Health Care Trust Fund: Efforts to provide state funds and contributions to hospitals to compensate for unremunerated indigent health care.

4590100, Hospital Payments for Charity Care: Efforts to provide payment to hospitals which provide uncompensated care for indigent uninsured Virginians whose gross income is equal to or less than 100 percent of the federal nonfarm poverty level.

4590200, Donations for Charity Care: Efforts to subsidize pilot health care projects for the uninsured from monies voluntarily contributed or donated to the Indigent Health Care Trust Fund by hospitals or other private sources.

4599900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4600000, Financial Assistance to Local Welfare Social Service Boards for Administration of Benefit Programs: Efforts to provide financial assistance to local welfare boards for administration and services.

4600200, Food Stamps: Efforts to provide financial assistance to local welfare boards for food stamp activities for individuals and families not elsewhere eligible.

4600300, Benefits Program Administration: Efforts to provide financial support to local welfare boards for general administration of financial assistance services to individuals and families.

4600500, WIN: Efforts to provide financial assistance to local welfare boards for work incentive (WIN) activities.

4609900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4610000, Continuing Income Assistance Services: Efforts to provide income assistance payments on a permanent basis.

4610100, Confederate Women's Income Assistance: Efforts to provide continuing income assistance to Confederate widows and their daughters.

4610200, Social Security Disability Determination: Efforts to determine eligibility for social security disability payments.

4610300, Supplemental Income Assistance to the Aged, Blind, and Disabled: Efforts to provide continuing income assistance to the aged, blind, and disabled.

4610400, Veteran's and Dependent's Assistance Services: Efforts to determine the eligibility of individuals to receive veteran's benefits and services.

4610500, Regular Assisted Living Payments for Residents of Adult Homes: Efforts to provide payments to homes for adults for regular assisted living services.

4619900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4620000, Employment Assistance Services: Efforts to provide job placement services and temporary financial assistance to individuals who are unemployed and/or are training for employment.

4620100, Employment Services: Efforts to provide job placement services and temporary assistance payments to unemployed individuals while training.

4620200, Unemployment Compensation Services: Efforts to determine eligibility, make payments, and evaluate unemployed members of the labor force.

4620300, Veterans Training Determination: Efforts to determine the eligibility of veterans to receive financial assistance for education and job training.

4620400, Workmen's Compensation Services: Efforts to determine eligibility, make payments, and evaluate workmen's compensation.

4620500, Unemployment Compensation Trust Fund Contributions: Efforts to make payments to the Secretary of the Treasury of the United States to credit the unemployment compensation trust fund established by the Social Security Act as provided for in §60.1-106, Code of Virginia.

4620600, Employment Services Administration: Efforts to provide technical assistance and supervision to localities for job placement services and job training.

4620700, Employment Services Payments: Efforts to provide financial assistance to localities for the provision of job placement services and job training.

4620800, Youth Conservation Projects: Efforts to employ disadvantaged youth to reduce erosion, habitat degradation, etc., in the Virginia Chesapeake Bay watershed.

4620900, Financial Assistance for Employment Services: Efforts to provide financial aid for employment and training services.

4621000, Individual and Family Economic Independence Services through Employment Assistance Services: Efforts to provide financial assistance to localities for job placement and job training to enhance self-sufficiency and economic independence of individuals and families.

4621100, Virginia Work Incentive Payment Program: Efforts to supplement the income of working families below the poverty level and who have children under the age of 18.

4629900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4630000, Child Support Enforcement Services: Efforts to promote the support of dependent children by absent parents.

4630100, Support Enforcement and Collection Services: Efforts to locate absent parents, establish paternity, and collect and disburse child support payments.

4630200, Public Assistance Child Support Collections: Efforts to collect child support payments from absent parent to defray public assistance support for ADC clients.

4630300, Non-Public Assistance Child Support Payments: Efforts to disburse payments to families on behalf of parents responsible for child support.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4640000, Medical Assistance Services (Non-Medicaid): Efforts to provide services to and payment on behalf of eligible individuals not enrolled in the Medicaid Program.

4640100, State and Local Hospitalization Program: Efforts to provide state and local funds to pay for hospital, clinic and similar services provided to indigent Virginians as set forth in §§32.1-343 through 32.1-350 of the Code of Virginia.

4640200, State Children's Health Insurance Services: Efforts to provide insurance coverage for eligible children to ensure they receive appropriate medical services.

4640300, Health Premium Assistance Program for HIV-Positive Individuals: Efforts to provide a health premium assistance program for HIV-positive individuals as set forth in Section 32.1-330.1 of the Code of Virginia.

4640400, Children's Medical Assistance Administration (SCHIP-Non-Medicaid): Efforts to administer children's medical assistance services.

4640500, Uninsured Medical Catastrophe Assistance Program: Efforts to provide a source of payment for medical treatment of individuals with uninsured medical catastrophes.

4649900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This program may be used only with the prior written approval of the Department of Planning and Budget.)

4650000, Reserve Fund for the Block Grants for Temporary Assistance for Needy Families: Efforts to provide a reserve to accumulate unexpended federal welfare block grant funds to provide for unanticipated future cash assistance and related costs.

4660000, Medical Assistance Services for Low-Income Children: Efforts to provide services to and payment on behalf of eligible individuals not enrolled in the Medicaid Program.

4660100, Medical Assistance Payments for Low-Income Children: Efforts to provide medical assistance payments to providers serving clients eligible for Medicaid but who qualify for enhanced federal funding under the Commonwealth's Title XXI grant.

4669900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

4790000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

4790100, General Management and Direction: Efforts to provide administrative management and direction.

4790200, Computer Services: Efforts to provide automated data processing services.

4790300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

4790400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

4790500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

4790600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

4790700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4790800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

4790900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

4791000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

4791100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

4791300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

4791400, Personnel Services: Efforts to provide personnel services.

4791500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

4791600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

4791700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

4791800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

4791900, Public Information Services: Efforts to provide public information services.

4792000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

4792100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

4792200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

4792300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

4792400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

4792500, Training and Education Services: Efforts to provide training and education to state employees.

4792600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

4792700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

4792800, Grant and Loan Administration: Efforts to administer grant and loan programs.

4792900, Financial and Operational Audits: Efforts to audit and evaluate the finances, operations, and performance of agency operations.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

INDIVIDUAL AND FAMILY SERVICES FUNCTION, Continued

4793000, Administrative and Support Services for Individual and Family Economic Independence Services: Efforts to provide various administrative and support services for the welfare reform initiative.

4799900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

49XXXXX, INTRAFUNCTIONAL FINANCIAL AID: Efforts to provide financial aid to state and local agencies for individual and family services.

4900000, Financial Assistance for Individual and Family Services: Efforts to provide financial assistance to state, local, public, and private nonprofit agencies and institutions performing those activities that will enhance the health and social well-being of individuals and families.

4900100, Financial Assistance to Localities for Individual and Family Services: Efforts to provide financial assistance to local, public, and private nonprofit agencies and institutions performing those activities that will enhance the health and social well-being of individuals and families.

4900200, Financial Assistance to State Agencies for Individual and Family Services: Efforts to provide financial assistance to state agencies and institutions performing those activities that will enhance the health and social well-being of individuals and families.

4900300, Day Care: Efforts to provide financial assistance to local departments of social services to purchase child day care services.

4900400, Other Purchased Services: Efforts to provide financial assistance to local departments of social services to purchase services other than child day care.

4900500, Direct Social Services: Efforts to provide financial assistance to local departments of social services for services provided directly by caseworkers and other agency staff.

4900600, Temporary Assistance Services to Promote Economic Independence: Efforts to provide financial assistance to local departments of social services to provide services to enable a family to remain intact while moving to self-sufficiency.

4901000, Individual and Family Economic Independence Services through Day Care Support: Efforts to provide financial assistance to local departments of social services to purchase child day care services and to enhance self-sufficiency and economic independence of individuals and families.

4909900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION: THIS FUNCTION INVOLVES EFFORTS TO DEVELOP THE ECONOMIC BASE, INCLUDING ALTERNATIVE NATURAL RESOURCES, AND TO REGULATE IT WITH REGARD TO VARIED PUBLIC INTERESTS OF THE COMMONWEALTH.

50XXXXX, RESOURCE MANAGEMENT: Efforts to conserve and develop natural resources, and to assure a balance between the preservation and development of these resources.

5010000, Forest Land Management: Efforts to promote and take part in the proper management, harvesting, and replanting of forests, to assure a continuing abundance of lumber and timber, to promote multiple uses of forest land while maintaining an ecological and environmental balance, and to protect woodlands from fire and blight.

5010100, Forest Hazard Prevention and Suppression: Efforts to protect the state's forests against destruction and degradation.

5010200, Forestry and Reforestation Incentives: Efforts to support innovative approaches under the provisions of the Reforestation of Timberlands Act.

5010300, Forestry Operations: Efforts to manage the uses of forests, both public and private.

5010400, Reforestation Operations: Efforts to support production and supply of timber and wood products.

5010500, Financial Assistance for Forest Land Management: Efforts to provide financial aid for nonprofit volunteer fire companies and for community forestry programs.

5019900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5020000, Historic and Commemorative Attraction Management: Efforts to identify, acquire, protect, and manage the buildings, structures, and sites which constitute the principal historical, architectural, or archeological sites which are of state or national significance so as to provide opportunities to citizens for enjoyment of historical and commemorative attractions.

5020100, Archeological Sites Management: Efforts to identify, survey, acquire, and/or manage archeological sites of significance to the Commonwealth and the nation.

5020200, Commemorative Attraction Management: Efforts to plan, acquire land for, construct, manage, and operate commemorative facilities and attractions.

5020300, Historic Landmarks and Facilities Management: Efforts to plan, acquire, and manage sites, shrines, and facilities of historic significance to the Commonwealth and the nation.

5020400, Financial Assistance for Historic and Commemorative Attractions: Efforts to provide financial aid to assist state, regional, and local organizations in the preservation, restoration, maintenance, or operation of historical, archeological, memorial, or commemorative sites and attractions.

5020500, Historic Structures Conservation and Assistance Services: Efforts to provide technical and financial assistance to local, regional, and state organizations and to private citizens in the preservation and restoration of historical, archaeological, memorial, or commemorative sites and attractions.

5020600, Veterans Cemetery Management: Efforts to develop, maintain, and manage cemeteries for veterans.

5029900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5030000, Land Management: Efforts to conserve, protect, develop, and manage land resources of the state.

5030100, Urban Non-Point Source Pollution Control: Efforts to prevent erosion, siltation, and sedimentation caused by improper design or construction procedures used in development.

5030200, Land Stabilization and Conservation: Efforts to conserve and develop land resources by furthering soil and water conservation practices in the development, utilization, and disposal of water on a watershed basis.

5030400, Mined Land Reclamation and Regulation: Efforts to support proper reclamation of strip-mined land.

5030500, Physiographic Research and Mapping: Efforts to provide information and maps on the character and location of topographic, vegetation, and cultural variations.

5030600, Regulation of Outdoor Advertising: Efforts to enforce regulations governing the erection and maintenance of outdoor advertising signs adjacent to the rights-of-way of the highways.

5030700, Soil Research and Mapping: Efforts to provide information and maps on the classification and location of soils.

5030900, Financial Assistance to Localities for Disposal of Abandoned Motor Vehicles: Efforts to provide financial assistance to local units of government for the removal and disposal of abandoned motor vehicles.

5031100, Shoreline Management: Efforts to provide financial and technical assistance to local units of government for the conservation and development of public beach resources and to provide technical assistance to property owners for the control of shoreline erosion.

5031200, Statewide Non-Point Source Pollution Control: Efforts to reduce the amount of sediment and nutrients entering the Chesapeake Bay from land sources operations.

5031300, Urban Non-point Source Pollution Control: Efforts to demonstrate and monitor the effectiveness of erosion and sediment control measures on critically eroding urban lands.

5031400, Dam Safety Inventory, Inspection, and Certification: Efforts to minimize flood damage risk in developed areas.

5031600, Financial Assistance for Land Management: Efforts to provide financial aid to localities, planning district commissions, and other state and substate entities for conserving, protecting, developing, and managing land resources.

5031700, Natural Heritage Resource Preservation and Management: Efforts to inventory, protect, develop, and manage natural areas and areas of biodiversity.

5031900, Nutrient Management: Efforts to control the timing, rate, and application of nutrients to minimize the introduction of excess nutrients to waters of the Commonwealth.

5032000, Assistance to Soil and Water Conservation Districts: Efforts to provide financial assistance to Virginia's Soil and Water Conservation Districts to support their efforts to conserve soil and water resources, protect water quality, and coordinate local conservation activities with federal, state, and local governments, the private sector, and the general public.

5032100, Flood Plain Management: Efforts to prevent inappropriate flood plain use and development, minimize flood damage risk, and provide technical assistance to local governments.

5039900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5040000, Leisure and Recreation Services: Efforts to provide opportunities for recreation and enjoyment of the natural environment, and to protect scenic, natural, and open space areas.

5040100, Preservation of Open-Space Lands: Efforts to acquire, protect, and manage open-space land and designated areas to preserve their natural, scenic, historic, and scientific attributes and provide for open-space and recreations areas.

5040200, Financial Assistance for Recreational Development: Efforts to provide assistance (technical and financial) to local, regional, and State organizations in the development of a system of recreational facilities and services; and to provide conservation, nature, and environmental information at state recreational facilities.

5040300, Acquisition, Design, and Construction of Outdoor Recreational Access Facilities: Efforts to acquire land for park and open space areas and the facilities for their use and enjoyment.

5040400, State Park Conservation, Operations, Preservation, and Management: Efforts to operate and maintain park, recreational, and open space areas and the facilities thereon, and the necessary activities for the enjoyment of the area, so they may be available to the public (including enforcement of regulations).

5040500, Recreation Research and Planning: Efforts to update a state comprehensive outdoor recreation plan for the acquisition, improvement, and expansion of existing and future parks and open space areas and for the provision of necessary facilities for their use and enjoyment.

5040600, Natural Outdoor Recreational and Open Space Resource Planning and Technical Assistance: Efforts to provide management of and comprehensive planning for maintenance, acquisition, improvement, and expansion of recreational parks and to assist local, regional, and state organizations in the development of recreational facilities and services.

5049900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5050000, Marine Life Management: Efforts to protect, propagate, and maintain an abundant supply of marine life through wise management and the enforcement of protective regulations.

5050100, Marine Life Information Services: Efforts to gather, interpret, and provide statistical data on the harvesting and utilization of marine life species and educational materials on marine life and its management and regulation.

5050200, Marine Life Propagation and Management: Efforts to maintain and increase population stocks of marine life forms contiguous to the state's water to prevent over-exploitation, to maintain stocks in natural proportion, and to provide natural and artificial habitats, including leasing and repletion of bottomlands.

5050300, Marine Life Regulation Enforcement: Efforts to enforce regulations upon fishermen necessary for sound economic/sociologic and biologic management of marine life forms contiguous to the state's waters.

5050400, Marine Science, Resources, and Environmental Research: Efforts to study marine life diseases and ecological problems; to find solutions and discover hybrid and exotic marine life types which may thrive in the state's waters; to find new and better ways to preserve the marine population; to conduct research on marine life forms contiguous to the state's waters; and to conduct marine research generally.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5050500, Marine Resources Surveying and Mapping: Efforts to provide information and plats on the location of oyster planting grounds and public grounds.

5050600, Artificial Reef Construction: Efforts to construct and maintain artificial reefs for improved sport fishing.

5050700, Chesapeake Bay Fisheries Management: Efforts to prepare management plans for oysters and marine fish.

5050800, Oyster Propagation and Habitat Improvement: Efforts to increase oyster production on public shellfishing grounds.

5050900, Chesapeake Bay Management Research: Efforts to provide for biological, physical, and chemical studies of factors affecting shellfish and critical finfish populations.

5059900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5060000, Minerals Management: Efforts to support mineral management and development techniques for sound economic use consistent with proper environmental safety management.

5060100, Geologic Research and Mapping: Efforts to provide information and maps on the types and locations of mineral deposits, as well as the nature and character of geology.

5060200, Minerals Mining: Efforts to support mining practices which provide environmental management and individual safety in minerals extraction.

5060300, Gas and Oil Extraction Management: Efforts to support drilling practices which provide environmental management and individual safety in the extraction of gas and oil.

5069900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5070000, Resource Management Research, Planning, and Coordination: Efforts to promote resource management through research, planning, and coordination.

5070200, Environmental Research and Coordination: Efforts to research, coordinate, and evaluate major proposed projects with impact on the state's environment.

5070300, Energy Conservation Advisory Services: Efforts to coordinate energy related information, plans, activities, and research among and between the public and private sector.

5070400, Chesapeake Bay Management Reporting: Efforts to collect and synthesize management information related to the Chesapeake Bay initiatives.

5079900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5100000, Coastal Lands Management: Efforts to plan and provide for appropriate and coordinated development, conservation, and beneficial utilization of the tidal waters and their attendant resources.

5100100, Wetlands and Bottomlands Management: Efforts to protect, preserve, and manage the shoreline ecology for the most appropriate and beneficial uses and to provide for the proper development of state-owned bottomlands (land below the mean low water line) for the protection and betterment of the environment consistent with private and public interests.

5100200, Coastal Lands Surveying and Mapping: Efforts to provide information and plats on coastal land including shorelines and public grounds.

5109900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5110000, Wildlife and Freshwater Fisheries Management: Efforts to maintain optimum populations of wildlife and freshwater fish for use and enjoyment by the people of the Commonwealth.

5110100, Freshwater Aquatic Species Management and Habitat Improvement: Efforts to protect, manage and research freshwater aquatic species, extend and improve the carrying capacity of freshwater habitats, and provide increased public access to freshwater fisheries.

5110200, Wildlife and Freshwater Fisheries Information and Education: Efforts to disseminate information and educational materials on the State's wildlife and freshwater fisheries resources.

5110300, Wildlife and Freshwater Fisheries Regulation and Law Enforcement: Efforts to regulate the taking of freshwater fish and wildlife by recreational fishermen and hunters.

5110400, Wildlife and Freshwater Fisheries Research: Efforts to conduct continuous investigation and inventory of wildlife and freshwater fisheries resources, in order to maintain current population and habitat information upon which to base sound regulatory and other management decisions and actions.

5110600, Wildlife Management and Habitat Improvement: Efforts to protect, manage, and research wildlife, extend and improve the carrying capacity of wildlife habitats, and provide increased public access to wildlife kinds.

5119900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5120000, Environmental Resources Management: Efforts to conserve, protect, and manage the use of air, land, and water resources of the state to improve and preserve the quality of the environment.

5120200, Groundwater Management: Efforts to conserve, protect and ensure the proper use of the state's groundwater.

5120400, Water Discharge Permit Management: Efforts to manage water quality through the issuance and monitoring of discharge permits and certificates.

5120500, Sewage and Wastewater Regulation: Efforts to assure that acceptable methods of sewage and wastewater disposal are employed.

5120700, Water Supply Engineering: Efforts to provide the engineering necessary to abate, clean-up, and control the hazards to safe drinking water quality.

5120800, Water Discharge Pretreatment Management: Efforts to protect water quality and improve wastewater treatment through the management and control of harmful wastes entering municipal sewage systems.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5121100, Financial Assistance for Water Supply Monitoring: Efforts to provide financial aid for monitoring and testing residential and municipal water supply systems.

5121200, Permit Assistance and Operations Coordination: Efforts to assist the regulated community and provide for the integrated, coordinated issuance of and compliance with permits from all environmental media, encompassing air, water, and land resources.

5121300, Water Resources Enforcement: Efforts to ensure adherence with the state's water permit, certificate, and other program requirements.

5121400, Air Quality Stationary Source Regulation Enforcement: Efforts to enforce air quality laws, rules, and regulations applicable to existing and potential stationary sources of air pollution in order to abate air pollution and prevent degradation of air quality.

5121500, Air Quality Mobile Source Regulation Enforcement: Efforts to enforce air quality laws, rules, and regulations applicable to existing and potential mobile sources of air pollution in order to abate air pollution and prevent degradation of air quality.

5121600, Waste Permit Management: Efforts to assure the proper siting, management and disposal of solid, hazardous, infectious, and low-level radioactive wastes through the process of permit issuance based on regulatory standards.

5121700, Waste Inspection Management: Efforts to assure the proper siting, management, and disposal of solid, hazardous, infectious, and low-level radioactive wastes through inspections of waste management facilities and operations.

5121800, Waste Enforcement: Efforts to assure the proper siting, management, and disposal of solid, hazardous, infectious, and low-level radioactive wastes by enforcing federal and state laws and by ensuring adherence to the provisions in state permits.

5121900, Water Discharge Compliance Inspections: Efforts to protect water quality and assure compliance with discharge permits through monitoring and inspections.

5122000, Air Quality Stationary Source Permitting: Efforts to abate air pollution and prevent degradation of air quality through the issuance of permits for stationary sources.

5122100, Air Quality Stationary Source Compliance Inspections: Efforts to abate air pollution and prevent degradation of air quality by assuring permit compliance through monitoring and inspections of stationary sources.

5129900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5130000, Environmental Research and Planning: Efforts to conduct research regarding the utilization of the state's natural resources, and to develop and implement plans to improve and maintain the quality of the environment.

5130300, Water Supply Planning: Efforts to plan for sufficient water supply resources to meet the state's needs.

5130500, Water Quality Planning: Efforts to plan for requirements and actions which will ensure surface and groundwater quality including assessment and revision of areawide and river basin water quality management plans.

5130600, Water Quality Research: Efforts to ensure the preservation of water quality through scientific research, monitoring, and the development of standards, including those for toxics.

5130700, Air Quality Research and Planning: Efforts to ensure the preservation of air quality through research and the continuous development of standards, procedures, rules, and regulations consistent with public and private interests as well as applicable federal, state, and local laws.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5139900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5140000, Environmental Monitoring and Evaluation: Efforts to monitor and evaluate the state's environmental resources in order to maintain their quality.

5140100, Air Quality Monitoring and Evaluation: Efforts to monitor and evaluate air quality by use of a surveillance network supported by laboratory, statistical, and data analysis techniques in order to evaluate the state's success in abating air pollution and to establish a basis for future air quality strategies.

5140500, Chesapeake Bay Water Quality and Habitat Monitoring: Efforts to monitor the Chesapeake Bay drainage basin and to track the change in water quality and wildlife habitats.

5140600, Water Quality Assessments: Efforts to assess the quality of the state's waters.

5140700, Surface Water Investigations: Efforts to monitor the use of the state's surface and other water resources.

5149900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5150000, Environmental Technical and Financial Assistance: Efforts to protect, retain, and develop the environmental resources of the state by offering technical and financial assistance.

5150100, Litter Control and Recycling Activities: Efforts to assure adequate litter control of public places through educational awareness and other support, and to reduce waste disposal and improve resource utilization through the promotion and development of recycling markets.

5150200, Financial Assistance for Environmental Resources Management: Efforts to provide financial aid to localities, planning district commissions, and other state and substate entities for conserving, protecting, developing, and managing environmental resources.

5150300, Construction Assistance Loans and Grants: Efforts to provide financial support to localities for water quality control facilities.

5150400, Financial Assistance for Water Quality: Efforts to provide financial assistance to localities, planning district commissions, and other state and substate entities for the control of pollution sources of publicly-owned lakes, and to carry out water quality management planning.

5150500, Construction Assistance: Efforts to administer the construction assistance program for water quality control facilities.

5150600, Wastewater Treatment Plant Operator and Management Assistance: Efforts to assure water quality through the provision of assistance, training, and quality assurance programs to wastewater treatment plant operators and others involved in wastewater treatment.

5150700, Financial Assistance for Coastal Resources Management: Efforts to provide financial assistance to localities, planning district commissions, and other state and substate entities for preserving, protecting, developing, and managing coastal resources.

5150800, Prevention of and Response to Chemical Emergencies: Efforts to prevent, plan and prepare for, and enhance the management of chemical emergencies in accordance with the mandates of the federal Community Right-to-Know Act.

5159900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5160000, Environmental Policy and Program Development: Efforts to develop policies and program initiatives to make a positive impact on the quality of the environmental resources of the state.

5160100, Policy and Program Development: Efforts to review and make recommendations on issues, policies and state programs affecting the state's environmental resources.

5160400, Regulatory Development and Review: Efforts to develop and review regulations required to administer state and federal environmental resources laws.

5161400, Pollution Prevention: Efforts to promote the planning, development, implementation, and maintenance of effective strategies to prevent pollution, including waste minimization, reuse, recycling, and enhancement of technical and financial capabilities.

5169900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5170000, Environmental Information, Education, and Assistance: Efforts to provide education, information, and assistance to the public and private sector regarding issues affecting the quality of the environment.

5170200, Environmental Communications and Education Services: Efforts to provide opportunities to raise general public awareness about environmental issues and the impact of the public's behavior on the environment.

5170300, Interagency and Intergovernmental Coordination: Efforts to perform comprehensive environmental planning, policy analysis, and coordination.

5170400, Coastal Resources Management: Efforts to plan, implement, and maintain effective strategies for the protection and conservation of the Chesapeake Bay and tributaries and the state's coastal resources.

5170500, Interstate Management and Coordination: Efforts to support and fund interstate environmental resources planning and management.

5179900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5180000, Environmental Response and Remediation: Efforts to investigate and respond to environmental pollution incidents and violations of environmental regulations, develop and or implement corrective action or remediation plans for pollution incidents, and to administer regulatory responsibilities related to underground storage tanks, oil handling facilities, above-ground storage tanks, and oil hauling vessels.

5180100, Environmental Emergency Investigation and Response: Efforts to investigate and respond to environmental pollution incidents and violations of environmental regulations, other than oil-related pollution incidents.

5180200, Underground Storage Tank Regulation and Remediation: Efforts to implement and administer the underground storage tank responsibilities including remediation and reimbursements to tank owners/operators from the fund.

5180300, Oil Spill Discharge Response: Efforts to respond to oil spill discharge pollution incidents, and to administer regulatory responsibilities related to oil handling facilities, above-ground storage tanks, and oil hauling vessels.

5180400, Waste Disposal Site Remediation: Efforts to investigate, stabilize, remediate, or restore land or other resources damaged or contaminated by unmanaged hazardous waste disposal.

5189900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5190000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

5190100, General Management and Direction: Efforts to provide administrative management and direction.

5190200, Computer Services: Efforts to provide automated data processing services.

5190300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

5190400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

5190500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

5190600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

5190700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

5190800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

5190900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

5191000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

5191100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

5191300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

5191400, Personnel Services: Efforts to provide personnel services.

5191500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

5191600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

5191700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

5191800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

5191900, Public Information Services: Efforts to provide public information services.

5192000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

5192100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5192200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

5192300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

5192400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

5192500, Training and Education Services: Efforts to provide training and education to state employees.

5192600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

5192700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

5192800, Grant and Loan Administration: Efforts to administer grant and loan programs.

5199900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

52XXXXX, ECONOMIC DEVELOPMENT, PROMOTION, AND IMPROVEMENT: Efforts to develop, promote, and improve agriculture, commerce and industry, and their products.

5300000, Agricultural and Seafood Product Promotion and Development Services: Efforts to support research, education, publicity, and promotion on behalf of agricultural and seafood products originating in Virginia.

5300100, Agricultural Commodity Promotion and Support Services: Efforts to promote the sale and use of Virginia agricultural products through advertising, publicity, and education and to support research relating to the production and marketing of Virginia agricultural products.

5300200, Agricultural Product Promotion Services: Efforts to promote products of the Virginia agriculture industry.

5300300, Seafood Product Promotion Services: Efforts to advertise and promote seafood and seafood products.

5309900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5310000, Animal and Poultry Disease and Pest Control: Efforts to reduce livestock and poultry losses caused by insects and diseases.

5310100, Animal and Poultry Health Services: Efforts to protect livestock and poultry from infectious, contagious, and exotic diseases, to coordinate animal disease eradication activities with cooperating agencies, and to provide technical and professional assistance to the industry and allied professions.

5310200, Regional Diagnostic Laboratory Services: Efforts to provide diagnostic services to the livestock and poultry industries for the detection and control of diseases in accordance with governing laws.

5319900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5320000, Commerce and Agricultural Markets Development and Improvement: Efforts to develop and further improve the scope, effectiveness, and efficiency of trade for Virginia.

5320100, Agriculture Commodities and Products Standardization and Certification: Efforts to certify standards, grades, and weights of commodities and products offered for sale.

5320200, Commerce Advertising: Efforts to design and place advertising in national and international media.

5320300, Cooperation with the USDA and Other Federal Agencies: Efforts to cooperate with federal agencies in joint and related activities that may include use, establishment, and promulgations of grades and specifications suitable for use in Virginia.

5320400, Dairy Industry Regulation, Licensing, and Consultation: Efforts to prevent unfair business practices by reviewing, controlling, and licensing milk plants, distributors, retailers, and baseholding milk producers, and to provide advice and assistance to milk producers, haulers, buyers, and processors.

5320500, Marketing Research and Marketing Services: Efforts to collect, present, analyze, and interpret economic statistical data, and to provide information on goods and products and other services for the purpose of maintaining, improving, and expanding Virginia commerce and agriculture.

5320600, National and International Trade Services: Efforts to assist commercial and agricultural businesses in developing and expanding domestic and foreign opportunities, and to provide promotional services for Virginia agriculture and commerce through offices in other countries and in selected urban centers of the nation.

5320700, Port Traffic Rate Management: Efforts to monitor and influence the control of transportation rates, service charges, and practices for rail, truck, and water transportation to, from, and in Virginia ports in maintenance of the competitive position of Virginia Ports.

5329900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5330000, Economic Development Research, Planning, and Coordination: Efforts to develop, promote, and improve agriculture, commerce and industry, and their products through research, planning, and coordination.

5330100, Regional and Community Developmental Planning: Efforts to provide technical assistance directed at promoting development of the state's communities and regions.

5330200, Vegetable and Ornamental Crop Research: Efforts to enhance the production of horticultural crops through research in the areas of cultural systems, pest control, soil fertility and capability, and species and varieties of plants.

5330300, Financial Assistance for Substate Planning: Efforts to provide financial assistance to political subdivisions for promoting the development of the state's communities and regions.

5330400, International Trade Services: Efforts to coordinate and direct state government initiatives in international trade, including efforts to assist commercial and agricultural businesses in developing and expanding foreign export activities.

5330500, Financial Assistance for Community Development: Efforts to provide financial aid to localities to support community development assistance services.

5330600, Higher Education Research: Efforts to promote economic development through higher education research.

5339900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5340000, Industrial Development Services: Efforts to manage those state services and facilities providing information and services to industrial and commercial clients.

5340100, Community and Business Assistance: Efforts to assist local and regional development interests to enhance their capabilities to increase business investment and expansion, and to maintain and enhance Virginia's existing business base.

5340200, Industrial Development Research: Efforts to collect, present, analyze, and interpret economic data for the purpose of maintaining, improving, and expanding industrial development.

5340300, Industrial Employee Training: Efforts to provide occupational training to assure a trained labor pool for industries moving into the Commonwealth.

5340400, Industrial Location Assistance: Efforts to identify and provide information on industrial sites and manpower availability.

5340500, Industrial Promotion: Efforts to attract both domestic and foreign concerns to locate in the Commonwealth, and to design and place advertising in national media and provide promotional materials and services.

5340600, Minority Enterprise Coordination and Promotion: Efforts to coordinate activities of government and the private sector in the promotion of minority enterprises.

5340700, Minority Enterprise Development and Improvement: Efforts to provide educational, technical, and management assistance to minority enterprises.

5340800, International Industrial Development Services: Efforts to provide services to foreign investors and export expansion services to domestic firms.

5340900, Apprenticeship Training Promotion and Development: Efforts to assure the availability of skilled craftsmen for the industrial sector of the state through the promotion and development of apprenticeship training opportunities within industry.

5341000, Financial Assistance for Industrial Development: Efforts to provide financial aid to assist or promote the development or expansion of the state's business or industrial sector.

5341100, Financial Assistance to the Horse Breeding Industry: Efforts to provide financial aid to assist and promote the development of the horse breeding industry in the Commonwealth.

5341200, Economic Development Services: Efforts to manage resources providing information and services to economic development clients.

5349900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5350000, Plant Pest and Disease Control: Efforts to reduce economic losses on crops and plants, and to reduce public nuisances caused by plant diseases, insects, and other pests.

5350100, Apiary Inspection: Efforts to protect bees from injury and disease.

5350200, Nuisance Bird Control: Efforts to reduce economic losses from nuisance birds.

5350300, Nursery Inspection: Efforts to reduce losses of nursery stock through inspection, quarantine, and surveillance of market outlets, storage facilities, and production facilities.

5350400, Plant Pest Survey and Control: Efforts to survey for and control plant pests to reduce crop and plant losses.

5350500, Seed Potato Law Services: Efforts to control diseases of potatoes through inspection of seed potatoes sold in Virginia, and to protect growers against infectious or diseased seed potatoes.

5350600, Financial Assistance for Gypsy Moth Control: Effort to provide financial aid to localities for the control and suppression of the gypsy moth caterpillar throughout the state.

5359900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5360000, Tourist Promotion: Efforts to promote Virginia as a major travel destination and to manage those State services and facilities providing information to the traveler and tourist.

5360100, Virginia Salt Water Sport Fishing Tournament: Efforts to promote Virginia's coastal salt water sport fishing advantages.

5360200, Special Event Promotion: Efforts to provide promotional materials, services, and/or payments for special events of interest to the traveler or tourist.

5360300, Travel Advertising: Efforts to design and place advertising in national media, to provide promotional materials and services, and service resulting inquiries.

5360400, Travel Information Centers: Efforts to locate, construct, and operate travel information centers on interstate highways entering the Commonwealth and in selected urban centers outside Virginia.

5360500, Travel Management: Efforts to manage and evaluate various advertising, promotion, and publicity activities of the State on behalf of the travel industry.

5360600, Financial Assistance for Tourist Attractions and Promotions: Efforts to provide financial assistance to promote Virginia through advertising, special events, public relations, and other promotional activities.

5360700, Tourist Promotion Services: Efforts to promote Virginia as a major travel destination and to manage those state services and facilities providing information to the traveler and tourist.

5369900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5370000, Technology Research, Planning and Coordination: Efforts to provide research, planning and coordination in order to support scientific and technological change.

5370100, Technology Research: Efforts to provide research and related study activities to improve science and technology.

5370200, Technology Reform: Efforts to improve technology operations in the Commonwealth.

5490000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

5490100, General Management and Direction: Efforts to provide administrative management and direction.

5490200, Computer Services: Efforts to provide automated data processing services.

5490300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

5490400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

5490500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

5490600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

5490700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

5490800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5490900, Linen and Laundry Services: Efforts to provide laundry services to prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals and sanitariums.

5491000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

5491100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

5491300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

5491400, Personnel Services: Efforts to provide personnel services.

5491500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

5491600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

5491700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

5491800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

5491900, Public Information Services: Efforts to provide public information services.

5492000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

5492100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

5492200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

5492300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

5492400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

5492500, Training and Education Services: Efforts to provide training and education to state employees.

5492600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

5492700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

5492800, Grant and Loan Administration: Efforts to administer grant and loan programs.

5499900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

55XXXXX, CONSUMER AFFAIRS: Efforts to protect the individual consumer and business community from unfair economic practice and from suffering economic injuries caused by actions of another party, and to ensure that products and services meet established standards.

5500000, Consumer Affairs Clearinghouse Services: Efforts to handle consumer problems through education, processing complaints and regulating assigned industries to ensure that regulated businesses are properly registered and in compliance with statutory requirements.

5510000, Payments to Insurance Companies: Efforts to provide payments to insurance companies from the Uninsured Motorists Fund.

5520000, Regulation of Business Practices: Efforts to protect consumers in services and products received from business enterprises, and to prevent unfair business practices, including fraud and misrepresentation of goods and services offered for sale.

5520100, Regulatory and Consumer Advocacy: Efforts to represent the public interest in matters concerning possible violations of anti-trust law, utility and insurance ratemaking, and consumer issues.

5520200, Charitable Solicitation Regulation: Efforts to ensure that persons who solicit or obtain contributions from the public comply with laws and regulations related to the solicitation of contributions and disclosure of expenditures therefrom.

5520300, Corporation Commission Clerk's Services: Efforts to provide for the filing of charters, the maintenance of annual reports, the assessment of registration fees and franchise taxes, and the dissemination of public information and related services to the business community and the public.

5520400, Employment Agency Regulation: Efforts to regulate the operation of private employment agencies.

5520500, Investigation of Trade Practices: Efforts to investigate delays, overcharges, and other unfair competition in markets, and to assist the orderly marketing of agricultural products.

5520600, Minimum Wage, Child Labor and Other Labor Law Enforcement: Efforts to provide protection to employees through enforcement of child labor laws, minimum wage laws, and related labor legislation.

5520700, Regulation of Dealers and Handlers of Agricultural Products: Efforts to prevent unfair business practices on the part of dealers and handlers of agricultural products, to ensure that producers are properly paid for commodities sold, and to prevent the sale of stolen cattle.

5520800, Regulation of Drug Manufacturers and Dispensers: Efforts to review and examine manufacturers, distributors, dispensers, and prescribers of controlled drugs.

5520900, Regulation of Labor Unions: Efforts to review and certify labor unions.

5521000, Securities, Retail Franchising, Take-Over-Bid Disclosure, and Trademark and Servicemark Regulation: Efforts to protect consumers through the regulation of offerings and sales of securities, and offerings of retail franchises, through enforcement of the Take-Over-Bid Disclosure Act, and through registration of trademarks and servicemarks.

5521100, Uniform Commercial Code Filings: Efforts to provide for the filing of financial statements under provisions of the Uniform Commercial Code.

5521200, Weights and Measures Regulation: Efforts to assure accuracy of weighing practices, scales, devices, pumps, and other measures through inspection and surveillance.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5521300, Monitoring and Oversight of Dual Party Relay Services: Efforts to provide the hearing-impaired and the speech impaired community with local, intrastate, and interstate telephone services.

5521400, Monitoring and Oversight of Charitable Gaming: Efforts to ensure that organizations that conduct charitable games such as bingo, raffles, and instant bingo, comply with the Charitable Gaming Act.

5529900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which related directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5530000, Regulation of Financial Concerns: Efforts to protect consumers in the area of finance (banks, trust companies, building and loan associates, and credit unions).

5540000, Regulation of Food: Efforts to ensure that wholesome food is offered to consumers while fostering and encouraging the food industry.

5540100, General Food Inspection: Efforts to ensure that foods in general are wholesome, prepared under sanitary conditions, and properly labeled.

5540200, Regulation of Meat and Poultry Products Wholesomeness: Efforts to provide the consumer with wholesome, unadulterated, truthfully labeled meat and poultry products.

5540300, Regulation of Milk and Dairy Products Wholesomeness: Efforts to ensure that milk and dairy products meet standards of quality, while fostering the dairy industry.

5540400, Shellfish Sanitation: Efforts to promote shellfish sanitation.

5540500, Vitamin Assay: Efforts to assay vitamin content of products such as milk.

5549900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5550000, Regulation of Individual Safety: Efforts to ensure the safety of persons in or near places of employment.

5550100, Business and Industry Safety: Efforts to inspect businesses and industries (excluding construction) to assure safe working conditions.

5550200, Construction Project Safety: Efforts to inspect construction projects to assure safe working conditions.

5550300, Mine Inspection: Efforts to inspect mines to ensure safe working conditions.

5550400, Safety Training: Efforts to provide safety training in the areas of industry, construction and mining.

5559900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5560000, Regulation of Insurance Companies: Efforts to protect consumers through the regulation of insurance companies.

5560100, Casualty and Property Insurance: Efforts to review and approve casualty and property insurance coverage, rating and rate plans of companies.

5560200, Insurance Concern Regulation: Efforts to examine and audit the financial condition of operating insurance companies and to license new companies.

5560300, Life, Accident, and Health Insurance: Efforts to review and approve life, accident, and health insurance coverage, rating and rate plans of companies.

5569900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5570000, Regulation of Products: Efforts to foster and encourage healthy production and marketing operations and to ensure that certain standards of quality and performance of products are met.

5570100, Bedding and Upholstery Products Regulation: Efforts to inspect and ensure proper content labeling of bedding and upholstery products.

5570200, Drug, Cosmetic, and Devices Regulation: Efforts to assure proper manufacturing, labeling, handling, and storage of drugs, cosmetics, and devices.

5570300, Explosive Regulation: Efforts to license the manufacture, sale, storage, and use of explosives.

5570400, Pesticide Regulation and Applicator Certification: Efforts to register pesticides, to ensure labeling, and to certify applicators that meet minimum standards.

5570500, Radiological Materials Regulation: Efforts to prevent mishandling of and contamination by radioactive materials.

5570600, Regulation of Agriculturally Related Products: Efforts to inspect fertilizers, feeds, seeds, sod, limes, and animal remedies to ensure accurate labeling and compliance with laws and regulations.

5570700, Regulation of Hazardous Products: Efforts to inspect paint, motor fuels, charcoal, and hazardous household products to ensure accurate labeling.

5579900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5580000, Regulation of Horse Racing and Pari-Mutuel Betting: Efforts to promote the horse industry in the Commonwealth and to regulate and control horse racing and pari-mutuel wagering to ensure that such activities are conducted consistent with the health, safety and welfare of the people.

5580100, Licensure and Enforcement of Horse Racing and Pari-Mutuel Betting Laws: Efforts to license and regulate the activities of horse racing and pari-mutuel betting participants.

5590000, Regulation of Charitable Gaming: *Efforts to ensure control of charitable gaming in the Commonwealth to ensure integrity of games, maximize proceeds provided to legitimate charities, and ensure compliance with the Charitable Gaming Act.*

5590100, Charitable Gaming Licensing and Permits: *Efforts to ensure that only qualified organizations are permitted to conduct charitable gaming or sell charitable gaming supplies in the Commonwealth by determining eligibility, reviewing applications, and issuing permits.*

5590200, Charitable Gaming Training: *Efforts to provide licensed charitable gaming organizations with assistance and training in game management.*

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5590300, Charitable Gaming Audits: Efforts to ensure the integrity of charitable gaming activities by auditing finances of charitable gaming organizations.

5590400, Charitable Gaming Inspection and Enforcement: Efforts to ensure integrity of charitable gaming activities by conducting on-site inspections, and enforcing statutes and regulations.

5599900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to this program. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5600000, Regulation of Professions and Occupations: Efforts to assure certain standards of competency, quality and performance of professional services.

5600100, Accountant Regulation: Efforts to review and regulate the practice of accounting.

5600200, Architect Regulation: Efforts to review and regulate the practice of architects.

5600300, Audiology and Speech Therapist Regulation: Efforts to review and regulate audiologists and speech therapists.

5600400, Barber Regulation: Efforts to review and regulate the practice of barbers.

5600500, Certified Nurse Practitioner Regulation: Efforts to review and regulate the practice of certified nurse practitioners.

5600600, Collection Agency Regulation: Efforts to review and regulate the practice of collection agencies.

5600700, Commercial Driver Training Regulation: Efforts to review and regulate the practice of commercial driving instructors.

5600800, Contractor Regulation: Efforts to review, regulate, and register the practice of general contractors and subcontractors.

5601000, Dental and Dental Hygiene Regulation: Efforts to review and regulate the practice of dentistry and dental hygienists.

5601100, Elementary and Secondary Teacher, Counselor, and Administrator Regulation: Efforts to review and certify teachers, counselors, and administrators.

5601200, Drug Abuse Counselor Regulation: Efforts to review and regulate the practice of drug abuse counselors.

5601300, Engineer Regulation: Efforts to review and regulate the practice of professional engineers.

5601400, Funeral Director and Embalmer Regulation: Efforts to review and regulate the practice of funeral directing and embalming.

5601500, Hairdresser Regulation: Efforts to review and regulate the practice of professional hairdressers.

5601600, Hearing Aid Dealer and Fitter Regulation: Efforts to review and regulate the practice of hearing aid dealers and fitters.

5601700, Insurance Solicitors and Agents Regulations: Efforts to examine, license, and investigate insurance representatives.

5601800, Land Surveyor Regulation: Efforts to review and regulate the practice of land surveying.

5601900, Lawyer Regulation: Efforts to review and regulate the practice of law.

5602000, Librarian Regulation: Efforts to review and regulate the practice of library science.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5602100, Midwifery Regulation: Efforts to review and regulate non-nurses engaged in the practice of midwifery.

5602200, Mine Foreman Regulation: Efforts to examine and certify mine foremen.

5602300, Motor Vehicle Dealer and Salesman Regulation: Efforts to certify motor vehicle dealerships and to license motor vehicle salesmen.

5602400, Nurse Regulation: Efforts to review and regulate the practice of nursing.

5602500, Nursing Home Administrator Regulation: Efforts to review and regulate the practice of nursing home administrators.

5602600, Optician Regulation: Efforts to review and regulate the practice of opticians.

5602700, Optometrist Regulation: Efforts to review and regulate the practice of optometry.

5602800, Alcoholism Counselor Regulation: Efforts to review and regulate the practice of alcoholism counselors.

5602900, Pharmacist Regulation: Efforts to review and regulate the practice of pharmacy.

5603000, Physician Regulation: Efforts to review and regulate the practice of medicine.

5603100, Pilot Regulation: Efforts to review and regulate the practice of marine pilots.

5603200, Polygraph Examiner Regulation: Efforts to review and regulate the practice of polygraph examiners.

5603300, Private Security Services Business Personnel Regulation: Efforts to review, regulate, and establish minimum training standards for private security services business personnel.

5603400, Professional Athlete Regulation: Efforts to review and regulate professional athletes and athletic events.

5603500, Psychologist Regulation: Efforts to review and regulate the practice of psychology.

5603600, Real Estate Agent Regulation: Efforts to review and regulate the practice of real estate agents and to ensure their enforcement of housing non-discrimination and condominium contract sales.

5603700, Sanitarian Regulation: Efforts to review and regulate the practice of sanitarians.

5603800, Security Broker-Dealers and Agents Registration Regulation: Efforts to examine and investigate applications for registration of broker-dealers and agents.

5603900, Social Worker Regulation: Efforts to review and regulate the practice of social workers.

5604000, Veterinarian and Animal Technician Regulation: Efforts to review and regulate the practice of veterinary medicine and animal technicians.

5604100, Water and Waste Water Works Operators Regulation: Efforts to review and regulate the practice of water and waste water works operators.

5604200, Health Care Regulation: Efforts to provide compensation to members to medical malpractice review panels as provided for in §8-920, Code of Virginia.

5604300, Professional Counselors Regulation: Efforts to review and regulate the practice of professional counseling.

5604400, Technical Assistance to Regulatory Boards: Efforts to provide technical assistance to regulatory boards.

5604500, Financial Assistance for Regulating Elementary and Secondary Teachers, Counselors and Administrators: Efforts to provide financial assistance for reviewing and certifying teachers, counselors and administrators.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5609900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5610000, Regulation of Public Facilities and Services: Efforts to inspect, certify, and regulate public facilities and services, both publicly and privately operated.

5610100, Regulation of Adult and Child Welfare Facilities and Agencies: Efforts to license and regulate adult and child welfare facilities and agencies.

5610200, Regulation of Child Welfare Facilities and Agencies: Efforts to license and regulate child welfare facilities and agencies.

5610300, Regulation of Health Care Facilities: Efforts to review, evaluate, and certify the operation of nursing and convalescence homes, medical facilities, and other health care facilities.

5610400, Regulation of Proprietary Schools: Efforts to review and certify the operation of proprietary schools.

5610500, Tourist Establishment Sanitation Regulation: Efforts to inspect and certify tourist establishments.

5610600, Interdepartmental Licensure and Certificate: Efforts to coordinate regulatory activities among state agencies in licensing and certification of children's residential facilities.

5619900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5620000, Regulation of Structure Safety: Efforts to ensure the safety of structures and buildings for employment or dwelling.

5620100, Boiler Safety Code: Efforts to ensure that boilers and pressure vessels in operation in public or industrial establishments conform to adopted boiler safety codes and regulations.

5620200, Building Safety Code: Efforts to ensure buildings and structures conform to adopted building safety codes and regulations.

5620300, Fire Safety Code: Efforts to ensure that public buildings and work places conform to adopted fire safety codes and regulations.

5620400, Industrialized Building Safety Code: Efforts to insure that building units produced in factories conform to the Industrialized Building Unit and Mobile Home Safety Law.

5629900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

5630000, Regulation of Utilities: Efforts to protect consumers in service provision of and rate setting for utilities.

5630100, Rate and Service Administration: Efforts to monitor utility rates and service to ensure compliance with applicable standards, rules, regulations, and laws; to investigate complaints; and to conduct safety inspections and related regulatory activities.

5630200, Utility Auditing: Efforts to verify assets and proposals necessary to rate setting for utility companies.

5630300, Regulatory Research Services: Efforts to provide relevant economic and financial data for regulatory activities.

5639900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5790000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

5790100, General Management and Direction: Efforts to provide administrative management and direction.

5790200, Computer Services: Efforts to provide automated data processing services.

5790300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

5790400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

5790500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

5790600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

5790700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

5790800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

5790900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

5791000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or University hospital (excluding higher education institutions).

5791100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

5791300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

5791400, Personnel Services: Efforts to provide personnel services.

5791500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

5791600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

5791700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

5791800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

5791900, Public Information Services: Efforts to provide public information services.

5792000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

5792100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

5792200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

RESOURCE AND ECONOMIC DEVELOPMENT FUNCTION, Continued

5792300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

5792400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

5792500, Training and Education Services: Efforts to provide training and education to state employees.

5792600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

5792700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

5792800, Grant and Loan Administration: Efforts to administer grant and loan programs.

5799900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

TRANSPORTATION FUNCTION

TRANSPORTATION FUNCTION: THIS FUNCTION INVOLVES EFFORTS RELATED TO THE MOVEMENT OF PEOPLE, GOODS, AND SERVICES AND THEIR REGULATION.

60XXXXX, Ground Transportation: Efforts to plan, develop, maintain, and regulate all forms of ground transportation.

6010000, Ground Transportation Regulation: Efforts to regulate the operation of ground transportation modes through registration, licensing, taxation, and other activities.

6010100, Highway Vehicle and Driver Regulation: Efforts to title, train, test, and license vehicles and drivers using the highway system; to identify businesses that are permitted to sell vehicles according to specified conditions; and to regulate rates and routes for the transportation of persons and goods.

6010200, Railroad Regulation: Efforts to regulate railroad transportation within the state.

6019900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

6020000, Ground Transportation System Planning and Research: Efforts to plan and design a system of ground transportation, including the planning and design of particular ground transportation projects.

6020100, Ground Transportation System Planning: Efforts to plan a comprehensive system of ground transportation, including the planning of particular ground transportation projects, through surveying, mapping, and studies.

6020200, Ground Transportation System Research: Efforts to design a comprehensive system of ground transportation, including the design of particular ground transportation projects.

6029900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

6030000, Highway System Acquisition and Construction: Efforts to acquire land for, prepare detailed plans for, and construct roads of the interstate, urban, primary, and secondary highway systems.

6030100, Engineering: Efforts to provide detailed plans and other engineering services necessary prior to highway and road construction.

6030200, Access Roads and Other Construction: Efforts to have access and types of roads other than interstate, urban, primary, and secondary roads constructed.

6030300, Interstate Construction: Efforts to have interstate highways constructed.

6030400, Primary Construction: Efforts to have primary highways constructed.

6030500, Rights-of-Way Acquisition: Efforts to identify and acquire rights-of-way for the construction of road and highway systems.

6030600, Secondary Construction: Efforts to have secondary roads constructed.

6030700, Urban Construction: Efforts to have urban roads constructed.

6030800, Critical Highway Construction: Efforts to provide a temporary mechanism reserving appropriations for critical highway construction projects as proposed by the Highway and Transportation Board and approved by the Governor.

6030900, Construction Management: Efforts to manage the highway construction program.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

TRANSPORTATION FUNCTION, Continued

6031000, Primary Highway Transportation Improvement District Construction: Efforts to provide for the acquisition of rights of way, utility adjustments, engineering, and construction of Route 28.

6031100, Transportation Improvement District Debt Service: Efforts to service debt for the Route 28 Highway Transportation Improvement District.

6031200, Designated Highway Corridor Development Programs: Efforts to provide adequate, modern, safe, efficient highways along designated corridors to include preliminary engineering studies, utilities, relocations, rights of way acquisition and construction.

6031300, Financial Assistance for Roads and Other Construction: Efforts to provide financial aid for secondary and access road construction.

6031400, Designated Construction for the Priority Transportation Fund: Efforts to provide appropriations for priority transportation projects as proposed by Chapter 1019 of the 2000 Acts of Assembly.

6039900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

6040000, Highway System Maintenance: Efforts to maintain the interstate, urban, primary, and secondary highway systems of the state.

6040100, Interstate Maintenance: Efforts to maintain interstate highways.

6040200, Primary Maintenance: Efforts to maintain primary highways.

6040300, Secondary Maintenance: Efforts to maintain secondary highways.

6049900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

6050000, Ground Transportation System Safety: Efforts to promote the safe transport of people and goods over the ground transportation system of the state.

6050300, Ground Transportation Safety Promotion: Efforts to promote safety on the ground transportation system through advertising, public education, training, and financial assistance.

6050400, Ground Transportation Safety Research and Analysis: Efforts to determine, through research on accidents, and their causes, and to identify solutions, either technological, regulatory, or educational, which will contribute to ground transportation safety.

6050500, Vehicle Safety Regulation: Efforts to ensure that private, public carrier, and common carrier vehicles meet minimum safe standards for operation on the state highway system.

6050700, Financial Assistance for Transportation Safety: Efforts to administer federal and private grants, provide training, and coordinate ground transportation safety activities for the benefit of local governments.

6059900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

6060000, Toll Facility Operations: Efforts to operate toll facilities in the state highways system.

6060100, Total Facility Acquisition and Construction: Efforts to acquire and construct ground transportation toll facilities.

6060200, Toll Facility Debt Service: Efforts to provide debt service for ground transportation toll facilities.

6060300, Toll Facility Maintenance and Operation: Efforts to maintain and operate ground transportation toll facilities.

6060400, Toll Facilities Revolving: Efforts to acquire, construct, and operate ground transportation toll facilities.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

TRANSPORTATION FUNCTION, Continued

6069900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

6070000, Financial Assistance to Localities for Ground Transportation: Efforts to provide monetary support to localities for capital improvements and/or maintenance of roads and/or transportation facilities.

6070100, Financial Assistance for City Road Maintenance: Efforts to provide monetary support in lieu of maintenance to localities for road construction and upkeep where such localities have elected to maintain their own systems.

6070200, Financial Assistance for County Road Maintenance: Efforts to provide monetary support to counties electing not to include their roads in the secondary system of state highways.

6070300, Financial Assistance for Mass Transit: Efforts to provide localities monetary support for capital costs of mass transit facilities and equipment such as buses, stations, and off-street parking lots or decks.

6070400, Financial Assistance for Transportation Planning: Efforts to provide financial assistance for areawide transportation planning.

6079900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

6080000, Highway Work in Progress: Efforts to provide a temporary mechanism which allows consolidation, for expenditure purposes, of the programs Ground Transportation Acquisition and Construction and Ground Transportation Maintenance.

6090000, Mass Transit Assistance: Efforts to provide financial assistance for all mass transit programs.

6090100, Special Programs: Efforts to provide financing for special mass transit programs, including ridesharing, experimental transit, and technical assistance.

6090200, Formula Assistance: Efforts to provide localities monetary support for mass transit operating assistance and debt service.

6090300, Capital Assistance: Efforts to provide localities monetary support for capital costs of mass transit facilities and equipment.

6090400, Federal and Regulatory Programs: Efforts to provide federal assistance for mass transit and provide for management and regulation of mass transit activities.

6099900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

6100000, Rail Assistance: Efforts to provide financial assistance for the retention and improvement of intercity passenger and freight rail service.

6100100, Rail Industrial Access: Efforts to provide rail access to qualifying businesses and industries and provide for improvements, rehabilitation and purchase of railways and facilities.

6100200, Federal and Regulatory Programs: Efforts to provide federal assistance for intercity passenger and freight rail transportation and provide for management and regulation of rail transportation activities.

6100300, Rail Capital Assistance: Efforts to provide monetary support for capital costs of rail facilities and equipment.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

TRANSPORTATION FUNCTION, Continued

6109900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

6110000, Priority Transportation Projects: Projects identified in Transportation Act 2000.

6110100, Payments to Priority Transportation Fund: Efforts to expend funds from Master Settlement Agreement with tobacco product manufacturers designated for Priority Transportation Fund.

6190000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

6190100, General Management and Direction: Efforts to provide administrative management and direction.

6190200, Computer Services: Efforts to provide automated data processing services.

6190300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

6190400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution of university hospital.

6190500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

6190600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

6190700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

6190800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

6190900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospital or sanitariums.

6191000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

6191100, Medical Management and Direction: Efforts to provide medical management and direction for hospital and sanitariums.

6191300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

6191400, Personnel Services: Efforts to provide personnel services.

6191500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

6191600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

6191700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

6191800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

6191900, Public Information Services: Efforts to provide public information services.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

TRANSPORTATION FUNCTION, Continued

6192000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

6192100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

6192200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

6192300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

6192400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

6192500, Training and Education Services: Efforts to provide training and education to state employees.

6192600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

6192700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

6192800, Grant and Loan Administration: Efforts to administer grant and loan programs.

6199900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

62XXXXX, WATER TRANSPORTATION: Efforts to plan, develop, maintain, and regulate water transportation facilities and to regulate marine vessels.

6250000, Boating Safety and Regulation: Efforts to regulate movement on the water through law enforcement and registration and to promote boating safety on the waters of the state.

6250100, Boat Registration: Efforts to register boats subject to the laws of the Commonwealth and operating on the waters of the state.

6250200, Boating Safety Information and Education: Efforts to promote boating safety through information dissemination to and education to boating enthusiasts.

6250300, Boating Safety Regulation and Law Enforcement: Efforts to enforce laws relating to movement on the water in a safe manner.

6259900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

6260000, Port and Port Facility Management: Efforts to manage ports and port facilities necessary to promote both port commerce and transportation.

6260100, Maintenance of Ports and Facilities: Efforts to maintain ports and port facilities.

6260200, Port Facilities Acquisition: Efforts to acquire and develop port facilities through time payments.

6260300, Security Services: Efforts to provide security services for ports and port facilities.

6260400, Terminal Administration: Efforts to provide administrative and support services for port terminals.

6260500, Financial Assistance to Local Ports: Efforts to provide grants to nonstate governmental public use sea and river port facilities to support capital, debt service costs and maintenance needs.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

TRANSPORTATION FUNCTION, Continued

6269900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

6270000, Water Transportation System Planning: Efforts to plan for the development of a water transportation system, including the planning and design of particular water transportation projects.

6270100, Port Facilities Planning: Efforts to plan for the development and/or acquisition of ports and auxiliary facilities.

6270200, Water Transportation System Coordination: Efforts to coordinate water transportation with other transportation systems.

6279900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

6490000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

6490100, General Management and Direction: Efforts to provide administrative management and direction.

6490200, Computer Services: Efforts to provide automated data processing services.

6490300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

6490400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

6490500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

6490600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

6490700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

6490800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

6490900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospital or sanitariums.

6491000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution of university hospital (excluding higher education institutions).

6491100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

6491300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

6491400, Personnel Services: Efforts to provide personnel services.

6491500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

6491600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

TRANSPORTATION FUNCTION, Continued

6491700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

6491800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

6491900, Public Information Services: Efforts to provide public information services.

6492000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

6492100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

6492200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

6492300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

6492400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

6492500, Training and Education Services: Efforts to provide training and education to state employees.

6492600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

6492700, Vessel Operational Services: Efforts to operate and maintain research vessels and similar watercraft.

6492800, Grant and Loan Administration: Efforts to administer grant and loan programs.

6499900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

65XXXXX, AIR TRANSPORTATION: Efforts to plan, develop, maintain, and regulate air transportation facilities and to regulate aircraft.

6500000, Air Transportation Regulation and Safety: Efforts to regulate air transportation through licensing and registration and to promote air transportation safety.

6500100, Aviation Licensing and Regulation: Efforts to license airports, aircraft, and airmen, to regulate commercial aviation through control of permits and financial responsibility requirements, and to enforce the aviation laws of Virginia.

6500200, Aviation Safety Promotion and Education: Efforts to promote aviation safety through seminars, clinics, and workshops and through the investigation and determination of causes of aircraft accidents.

6509900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

TRANSPORTATION FUNCTION, Continued

6510000, Air Transportation System Maintenance and Operation: Efforts to maintain and operate the component parts of an air transportation system for the state, including particular air transportation facilities and state-owned aircraft, and to develop and distribute aviation publications.

6510100, Air Transportation Facility Maintenance and Operation: Efforts to maintain and operate particular air transportation facilities.

6510200, Aircraft Maintenance and Operation: Efforts to provide aircraft services for state government purposes.

6510300, Aviation Promotion: Efforts to promote aviation in Virginia through publications, air tourist promotions, and aids to pilots.

6519900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

6520000, Air Transportation System Planning: Efforts to plan for a statewide air transportation system, including the planning of particular air transportation projects.

6520100, Air Transportation Engineering: Efforts to provide engineering services necessary to the implementation of the Virginia Air Transportation System Plan.

6520200, Air Transportation Environmental and Community Affairs: Efforts to assure that airplanes are compatible with environmental quality concerns, land use plans, and comprehensive zoning, and that air carrier services to localities is adequate.

6520300, Air Transportation Planning and Coordination: Efforts to plan for air transportation, including plans for an airport system and for particular airports, and to coordinate air transportation with other transportation systems.

6520400, Financial Assistance for Air Transportation Development and Planning: Efforts to provide financial aid to promote air transportation service.

6529900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

6540000, Airport Assistance: Efforts to provide assistance to local airports for capital improvements, planning, and maintenance.

6540100, Financial Assistance to Airports: Efforts to provide financial assistance to airports through grants-in-aid.

6540200, Airport Loans: Efforts to provide loans for airports.

6540300, Navigational Aid Services: Efforts to provide technical services for navigation, including installation and maintenance of lighting, instrument landing systems, and communication and navigation equipment.

6549900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

TRANSPORTATION FUNCTION, Continued

6790000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

6790100, General Management and Direction: Efforts to provide administrative management and direction.

6790200, Computer Services: Efforts to provide automated data processing services.

6790300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

6790400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

6790500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

6790600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

6790700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

6790800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

6790900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

6791000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

6791100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

6791300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

6791400, Personnel Services: Efforts to provide personnel services.

6791500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

6791600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

6791700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

6791800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

6791900, Public Information Services: Efforts to provide public information services.

6792000, Record Retention and Word Processing Services: Efforts to provide records retention and word processing services.

6792100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students, in institutions or university hospitals (excluding higher education institutions).

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

TRANSPORTATION FUNCTION, Continued

6792200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

6792300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

6792400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

6792500, Training and Education Services: Efforts to provide training and education to state employees.

6792600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

6792700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

6792800, Grant and Loan Administration: Efforts to administer grant and loan programs.

6799900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION

GENERAL GOVERNMENT FUNCTION: THIS FUNCTION INVOLVES EFFORTS TO SUPPORT THE GENERAL ACTIVITIES OF STATE, REGIONAL, AND LOCAL LEVELS OF GOVERNMENT.

70XXXXX, EXECUTIVE MANAGEMENT: Efforts to assist the Governor in statewide management of state activities.

7010000, Governmental Affairs Services: Efforts to assist, coordinate, and cooperate with various levels of government.

7010100, Federal Affairs: Efforts to ensure that federal loans, grants-in-aid, grant guidelines, and where practical, legislation are consistent with state objectives.

7010200, International Affairs: Efforts to cooperate with other nations on exchange programs of mutual interest and benefit to the Commonwealth.

7010300, Interstate Affairs: Efforts to ensure that proposals between Virginia and other states are consistent with state objectives.

7010400, Local Affairs: Efforts to ensure that local needs and problems are addressed in conformance with state objectives.

7010600, Regional Affairs: Efforts to ensure that regional needs and problems are addressed in conformance with state objectives.

7010800, State Affairs: Efforts to ensure that state needs and problems are addressed in conformance with state objectives.

7010900, Public Information Services: Efforts to provide public information.

7019900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7020000, Management Analysis Services: Efforts to provide management analysis services for state agencies and evaluations of central state and agency operations for the Governor and Secretaries to maximize efficiency in the utilization of state resources, to effect cost reductions, and to improve the state's operational effectiveness.

7040000, Personnel Management Services: Efforts to provide personnel management services necessary for on-going operations of government.

7040100, Compensation and Classification Services: Efforts to maintain uniform personnel classification and compensation plans covering employees in state service.

7040300, Equal Opportunity and Employee Services: Efforts to provide a closer working relationship among such distinct areas of public employee relations management as: compliance management, performance evaluation, employee benefit management, and other employee services.

7040400, Merit System Administration: Efforts to maintain and implement approved merit system standards in personnel administration in grant-in-aid agencies.

7040600, Medical/Hospitalization Benefits: Efforts to provide an effective health insurance program for all state employees and their families.

7040700, Medical/Hospitalization Benefits - Local: Efforts to provide a health insurance program for local political subdivision employees and their families.

7040900, State Management Development and Training: Efforts to assist state agencies with their management development and employee training needs.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7041000, Local Government Management Relations: Efforts to assist local governments with their management development and employee training needs.

7041100, Communications and Community Relations: Efforts to improve state government communication with its employees and the community at large.

7041200, Policy Development: Efforts to develop sound personnel policies for state government and to interpret said policies and provide guidance on their implementation.

7041300, Workforce Transition Assistance: *Efforts to provide financial assistance for costs associated with the Workforce Transition Act of 1995.*

7049900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7080000, Transition Support: Efforts to provide transition support to incoming elected officials.

7080100, Chief Executive: Efforts to assist the Chief Executive in transition.

7089900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7090000, Information Systems Services: Efforts to improve management information through the development and maintenance of automated data processing management information systems.

7090100, Interagency Systems Development: Efforts to provide for the study, design, development, implementation, and continuous support of interagency management information systems.

7090200, Information Systems Maintenance: Efforts to provide for the maintenance of operational management information systems to ensure their effectiveness and efficiency in line with technological and environmental changes.

7099900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7100000, Executive Discretion: Efforts to provide for discretionary actions of the Chief Executive.

7110000, Information Systems Management and Direction: Efforts to support state agencies in providing for planning, review, and evaluation of management information systems, and procurement in support of these systems.

7110100, Information Systems Assistance and Control: Efforts to support state agencies in providing for systems standards and policies, technical review and evaluation of the application of ADP resources, and preparation of management information systems plans.

7110200, Automated Data Processing Equipment and Services Procurement: Efforts to assist state agencies in the evaluation of new ADP technology, the selection and procurement of ADP equipment, products, and services, and the administration of contracts for such equipment, products and services.

7110300, Special Projects Management: Efforts to manage major information technology projects in the Commonwealth.

7110400, Public Information Access Services: Efforts to use information technology to make public information in state agencies more accessible to the public.

7110500, Geographic Information Access Services: Efforts to use information technology to make geographic information available to the public.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7110600, Technology Management and Oversight: Efforts to provide management and oversight of electronic information systems operated by state agencies.

7118600, Technology Transition and Development: Efforts to provide a temporary holding account for resources needed to manage technology in the Commonwealth.

7119900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7120000, Emergency Communications Systems Management and Direction: Efforts to improve delivery of emergency services through development and deployment of emergency communication systems.

7120100, Emergency Communications Systems Development Services: Efforts to develop and promote emergency communication services in the Commonwealth.

7120200, Financial Assistance to Localities for Enhanced Emergency Communications Services: Efforts to provide financial assistance to localities through the distribution of the Wireless E-911 Fund.

7120300 Financial Assistance to service Providers for Enhanced Emergency Communications Services: Efforts to provide financial assistance to service providers on behalf of localities through the distribution of the Wireless E-911 Fund.

7130000, Executive Management: This program may be used with the prior written approval of the Department of Planning and Budget.

7130100, Savings from Management Actions: This subprogram may be used only with the prior written approval of the Department of Planning and Budget.

7130200, Adjustments for Resizing Actions: This subprogram may be used only with the prior written approval of the Department of Planning and Budget.

7130300, Higher Education Tuition Policy: Not used per DPB.

7130400, Savings from Governor's Commission on Efficiency and Effectiveness: Efforts to recover savings identified by the Governor's Commission.

7140000, Across the Board Reductions: Efforts to recover savings in state agencies.

7150000, Planning, Budgeting, and Evaluation Services: Efforts to provide staff assistance and support to the Governor, the Secretaries and other officials so that services are rendered in an effective and efficient manner.

7150200, Budget Development and Execution Services: Efforts to conduct a statewide budgeting process directed towards the formulation and execution of the Commonwealth's biennial budget and multi-year plan.

7150300, Research, Evaluation, and Policy Services: Efforts to develop and conduct a comprehensive planning, research, policy articulation, and program evaluation process.

7159800, Administrative Services: Efforts to provide administrative and logistical services in support of the state's planning, budgeting, and evaluation systems.

7159900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7160000, Executive Management Reorganization: Efforts to support reorganization of state government.

7180000, Execution of Claim Settlements: Efforts to administer settlements resulting from claims against parties for damages to the Commonwealth's land, air, water, or real property.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7190000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

7190100, General Management and Direction: Efforts to provide administrative management and direction.

7190200, Computer Services: Efforts to provide automated data processing services.

7190300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

7190400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

7190500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

7190600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

7190700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

7190800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals and sanitariums.

7190900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

7191000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

7191100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

7191300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

7191400, Personnel Services: Efforts to provide personnel services.

7191500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

7191600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

7191700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

7191800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

7191900, Public Information Services: Efforts to provide public information services.

7192000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

7192100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

7192200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7192300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

7192400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

7192500, Training and Education Services: Efforts to provide training and education to state employees.

7192600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

7192700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

7192800, Grant and Loan Administration: Efforts to administer grant and loan programs.

7192900, Financial and Operational Audits: Efforts to audit and evaluate the finances, operations, and performance of agency operations.

7199900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

72XXXXX, GENERAL SERVICES: Efforts to provide administrative and logistical support to state, regional and local agencies.

7200000, Revenue Reserve: Efforts to reserve resources.

7210000, Defense Preparedness: Efforts to plan for the maintain military readiness through National Guard operations.

7210100, General and Weapons Warehousing: Efforts to manage and operate the state arsenal and warehouse and armories.

7210200, Military Reservations and Facilities: Efforts to support state military reservations and facilities.

7210300, National Guard: Efforts to maintain the Army and Air National Guard.

7210400, Virginia State Defense Force: Efforts to support the State Defense Force.

7219900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7220000, Disaster Planning and Operations: Efforts to plan for and conduct operations necessary to protect persons and property from adverse effects of natural or manmade disasters.

7220100, Communications and Warning System: Efforts to provide warnings and necessary communications in terms of emergency.

7220200, Disaster Operations: Efforts to provide assistance to units of government prior to and during an emergency.

7220300, Disaster Recovery: Efforts to provide assistance to units of governments in recovering from a disaster.

7220400, Emergency Action Training, Education, and Information: Efforts to provide training, education, and information necessary to deal with disasters.

7220500, Emergency Planning: Efforts to plan for the eventuality of emergency conditions.

7220600, Radiological Instrument Calibration and Maintenance: Efforts to prevent radiological disaster through monitoring.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7220700, Emergency Coal Production Operations: Efforts to provide for the production of coal in a declared emergency.

7220800, Emergency Fuel and Fuel Oil Operations: Efforts to provide for the acquisition, storage, and distribution of fuel in the event of an emergency.

7220900, Financial Assistance for Emergency Management and Response: Efforts to provide financial aid for local governments to develop and maintain emergency response plans and preparedness programs to respond to nuclear accidents and to support jurisdictions responding to hazardous materials incidents.

7229900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7230000, Electoral Services: Efforts to establish and administer an impartial electoral process.

7230100, Election Operations: Efforts to provide uniformity in registration and elections procedures administered by registrars and electoral boards statewide.

7230200, Election Staff and Officials Training: Efforts to provide a means of training staff and officials in election procedures and governing rules.

7230300, General Registrar Compensation: Efforts to provide support for registration services to local governments.

7230400, Central Registration Roster System: Efforts to maintain a current and accurate record of each registered voter in Virginia.

7230500, Writs of Election: Efforts to provide writs of election to local electoral officials.

7230600, Local Electoral Board Compensation and Expenses: Efforts to provide compensation to and pay the expenses of local electoral boards.

7230700, Presidential Electors Compensation: Efforts to compensate presidential electors.

7230800, Financial Assistance to Localities to Improve Voter Equipment and Accessibility: Efforts to provide financial assistance to localities to acquire voter equipment, improve voter accessibility to polling places and related activities.

7239900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7240000, Financial Systems Development and Management: Efforts to provide analysis of general accounting data needs and systems.

7240100, General Systems Development and Management: Efforts to provide ongoing maintenance and enhancements to statewide financial systems.

7240200, Integrated Human Resource Information System: Efforts to plan, design, and implement a statewide integrated human resource and payroll system.

7249900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7250000, Investment, Trust, and Insurance Services: Efforts to provide investment, trust, and insurance services and to manage funds and debts.

7250100, Bond Issuance Advisory Services: Efforts to regulate the issuance of bonds for generating revenue for the state and to assist regional and local agencies in the issuance of bonds.

7250300, Investment Services: Efforts to manage investment funds.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7250200, Insurance Services: Efforts to manage insurance records of and provide services to all state agencies and institutions.

7250400, Trust Services: Efforts to manage trust funds.

7250500, Payments to Institutions of Higher Education: Efforts to make payments from the Higher Education Tuition Trust Fund to post secondary educational institutions.

7259900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7260000, Laboratory Services: Efforts to provide analyses in support of health, environmental control and product regulation.

7260200, Laboratory Customer and Planning Services: Efforts to design long-term goals and objectives to meet customer requirements, to identify and forecast current and future service needs, to develop regulations, budgets, and legislation, to provide training programs, and to certify laboratories for compliance with applicable laws and regulations.

7260400, Analytical Laboratory Services: Efforts to provide specialized analytical laboratory testing for state, environmental, and public health programs.

7269900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7270000, Physical Plant Acquisition and Construction: Efforts to acquire, construct, and renovate land and buildings.

7270100, Acquisition: Efforts to acquire land (excluding rights-of-way), buildings, and public works of art for the state.

7270200, Construction: Efforts to construct new buildings.

7270300, Engineering and Architectural Review, Design, and Advisory Services: Efforts to develop maintenance and utilization standards, to prepare topography and utility maps, to render technical assistance on engineering and architectural problems, and to review capital outlay and fuel bids.

7270400, Renovation: Efforts to alter, repair, and/or modernize existing buildings.

7279900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7280000, Financial Assistance to Localities - General: Efforts to provide financial assistance to localities through the sharing of revenues.

7280100, Distribution of Alcoholic Beverage Control Profits: Efforts to provide financial assistance to localities through the distribution of alcoholic beverage control profits.

7280200, Distribution of Fees from Athletic Events: Efforts to provide financial assistance to localities through the distribution of athletic event regulation fees.

7280300, Distribution of Mobile Home Taxes: Efforts to provide financial assistance to localities through the distribution of mobile homes taxes.

7280400, Distribution of Sales Taxes: Efforts to provide financial assistance to localities through the distribution of sales taxes.

7280500, Distribution of Wine Taxes: Efforts to provide financial assistance to localities through the distribution of wine taxes.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7280600, Distribution of Rolling Stock Taxes: Efforts to provide financial assistance to localities through the distribution of rolling stock taxes.

7280700, Distribution of Fire Programs Fund: Efforts to provide financial assistance to localities for fire protection services through the distribution of the Fire Programs Fund.

7280800, Distribution of Recordation Tax to Localities: Efforts to provide financial assistance to localities for transportation or public education uses through the distribution of recordation tax revenues.

7280900, Payments on Behalf of Localities: Efforts to provide payments to other state agencies or organizations on behalf of localities for selected operating costs.

7281000, Distribution of Rental Vehicle Taxes: Efforts to provide financial assistance to localities through the distribution of passenger vehicle rental taxes.

7281100, Remittance of Sales Tax Revenues from Public Facilities: Efforts to remit to a municipality any sales tax revenues generated in a qualifying public facility.

7289900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7290000, Oil Overcharge Expendable Trust Fund: Efforts to collect recoveries for petroleum pricing violations.

7300000, Procurement Services: Efforts to acquire and provide goods, commodities, and office services.

7300100, Office Services: Efforts to assist in the efficient movement of mail, messenger, and parcel services between all state agencies.

7300200, Purchase Management: Efforts to supervise and coordinate activities of buyers and bid presentations and acceptance.

7300300, Real Surplus Property Management: Efforts to obtain and distribute federal and state real surplus property to eligible recipients.

7300400, Surplus and Excess Property Management - Federal: Efforts to obtain and/or distribute surplus federal equipment and materials to eligible donees.

7300500, Surplus Transfer or Sale - State: Efforts to transfer and/or sell surplus state equipment and materials.

7309900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7310000, Individual Income Tax Reserve Fund: Efforts to meet the Commonwealth's obligation to refund income taxes to certain taxpayers, subject to a final decision in the case of Harper et al. v. Virginia Department of Taxation.

7310100, Federal Retiree Tax Reserve I: Efforts to create a reserve fund for payment of income tax refunds to federal retirees as provided in Chapter 5, 1994 Acts of Assembly, Special Session I.

7310200, Federal Retiree Tax Reserve II: Efforts to create a reserve fund for payment of income tax refunds to the group of federal retirees designated in Chapters 185 and 293, 1995 Acts of Assembly.

7310300, Special Litigation Reserve Fund: Efforts to create a special litigation reserve fund for payments of income tax refunds to federal retirees who have been awarded judgments by the courts against the Commonwealth, pursuant to Chapter 47, 1995 Acts of Assembly.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7320000, Revenue Administration Services: Efforts to control and collect revenues and to disburse state funds.

7320100, Administrative Processing: Efforts to provide for a more efficient processing of collection returns, resulting in quicker depositing of funds and a decrease in administrative errors.

7320200, Financial Assistance to Local Treasurers: Efforts to provide the state's share of salaries, compensation, and other allowances to local treasurers, their deputies and employees.

7320300, Revenue Law and Fee Compliance: Efforts to promote better revenue and fee compliance through the activities of audit, enforcement, and collections.

7320400, Taxpayer Assistance: Efforts to provide assistance to taxpayers through field and main offices and to provide assistance to local commissioners of the revenue pertaining to the processing of tax returns.

7320500, Fund Disbursement: Efforts to disburse state funds.

7320600, Tax Refunds and Interest: Efforts to provide tax refunds and interest thereon.

7320700, Unclaimed Property Act Administration: Efforts to provide administrative support for the Unclaimed Property Act.

7320800, Compensation to County and City Clerks of Court: Efforts to compensate county and city clerks of court for collection of state revenues.

7320900, Tobacco Master Settlement Agreement Enforcement: Efforts to enforce the diligent enforcement provision of the 1998 Tobacco Master Settlement Agreement.

7329900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7330000, Security for Public Deposits: Efforts to manage and administer collateral securities required to protect public depositors.

7340000, Tax Value Assistance to Localities: Efforts to promote tax equalization and to provide reevaluation of real estate and personal properties.

7340100, Assessor Training and Education: Efforts to provide training methods programs for local assessors.

7340200, Financial Assistance to Local Commissioners of the Revenue for Tax Value Certification: Efforts to provide the state's share of salaries, compensation, and other allowances to local commissioners of the revenue, their deputies and employees.

7340300, Land Use Assessment: Efforts to assist in establishing the range of values for differing land uses; to provide information and application forms for, and administrative adjudication of, such uses.

7340400, Local Valuations and Assessments: Efforts to provide valuations and assessments to localities.

7340500, Mapping Services: Efforts to update old and prepare new property identification maps and offer related assistance to localities.

7340600, Property Tax Assistance to Localities: Efforts to provide local officials with information and methods for the more equitable and efficient administration of the local property tax.

7340700, Valuation and Assessment of Public Service Corporations and Railroads: Efforts to provide valuation and assessment of public service corporations and railroads.

7349900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7350000, Revenue Stabilization Fund: Efforts to provide for deficiencies in revenue collections.

7360000, Virginia Education Loan Authority Reserve Fund: Efforts to meet the Commonwealth's obligations for the privatization of VELA and SEAA.

7360100, Loan Servicing Reserve Fund: Efforts to establish an operating reserve fund to pay any residual reserve accounts and security pledges which remain a state responsibility.

7360200, Edvantage Reserve Fund: Efforts to establish an operating reserve fund to pay any residual reserve accounts and security pledges for the Edvantage loan guarantee program which remain a state responsibility.

7370000, Accounting Services: Efforts to establish and administer a state accounting code classification system for assuring the legality of transactions and providing a consistent data base.

7370100, General Accounting: Efforts to monitor, prescribe, and maintain the official records and fund balance for the Commonwealth.

7370200, Pre-Audit of Disbursement: Efforts to pre-audit expenditure documents for regularity, legality, and mathematical accuracy, and to assure that approved funds are available.

7379900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7380000, Central Records Retention Services: Efforts to collect, identify, and retain all public records of state government.

780100, Central Records Management: Efforts to ensure that records of state government are identified and retained for administrative, legal, fiscal, and historical requirements.

7380200, Official Public Records: Efforts to maintain and publish official public records on lobbyists, gubernatorial appointments, elected and appointed officials, agreements, and compacts for the Commonwealth.

7380300, Public Documents Access: Efforts to make public documents accessible to the public.

7389900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7390000, Deferred Maintenance: Efforts to provide low cost repairs (between \$25,000 and \$500,000) designed to maintain the useful life of an existing facility.

7400000, Collection Services: Efforts to collect delinquent accounts and/or other monies owned to the Commonwealth.

7410000, Physical Plant Maintenance and Operation: Efforts to operate and maintain buildings and land owned by the state.

7410100, Buildings and Grounds Security Services: Efforts to provide safe and secure buildings and land owned by the state.

7410200, Custodial Services: Efforts to provide custodial and janitorial services for state buildings.

7410300, Grounds Maintenance: Efforts to maintain the grounds, sidewalks, drives, and streets owned by the state.

7410400, Office Space Assignment: Efforts to manage state owned and leased office space for assignment to state agencies.

7410500, Parking Facilities Management: Efforts to provide vehicle parking spaces and facilities for state employees and public use.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7410600, Payments in Lieu of Taxes: Efforts to reimburse localities for community services rendered.

7410700, Repairs and Maintenance of Buildings: Efforts to provide minor repairs (less than \$10,000) or alterations to state owned buildings.

7410800, Special Maintenance Services: Efforts to provide repairs and maintenance services to other state agencies for which a fee is charged.

7410900, Building Operations: Efforts to manage and operate all buildings controlled, maintained and operated by the Department of General Services at the seat of government with funding derived from rental charges assessed to occupants of the affected buildings.

7419900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7420000, Physical Plant Rental and Office Relocation: Efforts to rent or lease land or buildings and pay moving expenses of state agencies.

7430000, Bond and Loan Retirement and Redemption: Efforts to provide for the redemption and retirement of bonds and loans.

7430100, General Obligation Bond Redemption and Interest: Efforts to provide for the redemption of, and payment of interest on, general obligation bonds issued by the Commonwealth.

7430200, Amortization Payments: Efforts to provide for the repayment of loans made by the Virginia Supplemental Retirement System and the Virginia Public Building Authority to finance certain capital outlay projects.

7440000, Fire Services Assistance: Efforts to provide services and assistance to fire departments, fire organizations, and local governments in the promotion and coordination of fire prevention, fire protection, fire training, and similarly related activities.

7440100, Fire Services Management and Coordination: Efforts to promote and provide leadership in coordinating and managing the activities of fire-related organizations through the planning, development, implementation, and evaluation of systems and programs directed at fire prevention and protection.

7440200, Fire Services Technical Support: Efforts to provide technical assistance to fire departments, fire organizations, and local governments by conducting operational and managerial studies of their overall fire protection systems and needs and making recommendations on short- and long-range planning efforts.

7440300, Fire Training and Education: Efforts to provide fire training and education through program development, conducting schools, providing training assistance, and promoting the development of regional fire training facilities.

7449800, Administrative Services: Efforts to provide administrative and logistical services in support of the state's fire services activities.

7449900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7450000, Financial Assistance from Tobacco Settlement: Deposits received from Master Settlement Agreement with tobacco product manufacturers.

7450100, Payments to the Tobacco Indemnification and Community Revitalization Fund: Payments from Master Settlement Agreement with tobacco product manufacturers to Tobacco Indemnification and Community Revitalization Fund.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7450200, Payments to the Virginia Tobacco Settlement Fund: Payments from Master Settlement Agreement with tobacco product manufacturers to Virginia Tobacco Settlement Fund.

7450300, Payments to the Priority Transportation Fund: Payments for highway construction projects designated in the Virginia Transportation Act of 2000.

7450400, Payments to the Higher Education and Economic Development Trust Fund:

7450500, Payments to the Tobacco Indemnification and Community Revitalization Endowment:

7450600, Payments to the Virginia Tobacco Settlement Endowment:

7460000, Personal Property Tax Relief Program: Efforts to provide financial assistance to localities to offset reductions in collection of personal property taxes.

7470000, Public/Private Partnership: Efforts to improve the delivery of government services through the establishment of public/private partnerships.

7470100, General Management and Direction: Efforts to provide administrative management and direction.

7470200, Public/Private Partnership for Revenue Administration Services: Efforts to execute public/private partnerships to improve revenue administration services.

7480000, Architectural and Antiquity Research, Planning and Coordination: Efforts to inventory, maintain, preserve, and promote architectural, historical, archeological, and landscape assets of the Commonwealth.

7480100, Architectural Research: Efforts to inventory, maintain, preserve, and promote architectural assets of the Commonwealth.

7490000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

7490100, General Management and Direction: Efforts to provide administrative management and direction.

7490200, Computer Services: Efforts to provide automated data processing services.

7490300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

7490400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

7490500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

7490600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

7490700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

7490800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

7490900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

7491000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7491100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

7491300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

7491400, Personnel Services: Efforts to provide personnel services.

7491500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

7491600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

7491700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

7491800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

7491900, Public Information Services: Efforts to provide public information services.

7492000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

7492100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

7492200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

7492300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

7492400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

7492500, Training and Education Services: Efforts to provide training and education to state employees.

7492600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

7492700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

7492800, Grant and Loan Administration: Efforts to administer grant and loan programs.

7499900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

75XXXX, STATE CONTRIBUTIONS AND PAYMENTS FOR EMPLOYEES: Efforts to provide optional and mandatory benefits to and for all employees of the Commonwealth.

7560000, Compensation Supplements (Local): Efforts to provide for adjusting base rates of pay for local constitutional officers.

7570000, Compensation Supplements (State): Efforts to provide for adjusting base rates of pay and for essential overtime of wage and salaried state employees.

7580000, Economic Contingency: Efforts to provide for unbudgeted cost increases caused by extraordinary circumstances.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7590000, Deferred Compensation Match: Efforts to provide state employers deferred compensation match for state employees.

7600000, Line of Duty: Efforts to provide payments to beneficiaries of certain law enforcement officers pursuant to the Line of Duty Act.

7620000, Social Security Benefits (Local): Efforts to provide and administer employer's share of Social Security withholdings for local constitutional officers.

7630000, Social Security Benefits (State): Efforts to provide and administer employer's share of Social Security withholdings for state employees.

7650000, Supplemental Retirement (Local): Efforts to provide effective retirement plans and pensions for local constitutional officers.

7660000, Supplemental Retirement (State): Efforts to provide effective retirement plans and pensions for state employees.

7660100, Increased Retirement Benefits: Efforts to provide payments of increased retirement benefits to certain retired state employees and beneficiaries.

7670000, Unemployment Compensation: Efforts to provide and administer employer's share of unemployment insurance for state employees.

7680000, Group Life Insurance (Local): Efforts to provide life insurance to all full-time local salaries public employees including teachers, judges, and participating political subdivisions.

7700000, Group Life Insurance (State): Efforts to provide life insurance to all full-time state salaried public employees including state police.

7710000, Judicial Retirement: Efforts to provide effective retirement plans and pensions for members of the Judiciary.

7790000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

7790100, General Management and Direction: Efforts to provide administrative management and direction.

7790200, Computer Services: Efforts to provide automated data processing services.

7790300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

7790400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

7790500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

7790600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

7790700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions.)

7790800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

7790900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

7791000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7791100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

7791300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

7791400, Personnel Services: Efforts to provide personnel services.

7791500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

7791600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

7791700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

7791800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

7791900, Public Information Services: Efforts to provide public information services.

7792000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

7792100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

7792200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

7792300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

7792400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

7792500, Training and Education Services: Efforts to provide training and education to state employees.

7792600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

7792700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

7792800, Grant and Loan Administration: Efforts to administer grant and loan programs.

7799900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

78XXXXX, LEGISLATIVE SERVICES: Efforts to support the enactment of legislation and articulation of policy and to evaluate their results.

7820000, Enactment of Laws: Efforts to formulate and enact laws in the Commonwealth.

7820100, Code Modernization: Efforts to provide recommendations on changes in the state Code to reflect changes in time and societal attitudes.

7820200, Codification of Laws: Efforts to codify and print acts of the General Assembly in code form, as prescribed, inclusive of the Code of Virginia, and statutory revision as required by law.

7820300, Committee Activities: Efforts to provide for the activities of standing committees of the General Assembly.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7820400, Legislative Sessions: Efforts to provide for biennial and annual sessions of the General Assembly.

7829900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7830000, Legislative Evaluation and Review: Efforts to evaluate, review, and report pertinent data on finance, performance, and efficiency of governmental operations.

7830100, Financial and Compliance Audits: Efforts to audit the accounts of every state department, office, board, commission, institution, or other agency in any manner handling state funds; to audit all accounts and records of every city and county official and agency handling state funds; to audit all accounts and records of every county insofar as they relate to local funds unless the county has its local accounts audited by a certified public accountant; and, upon request, to establish a system of bookkeeping and accounting for the treasurers, clerks of the courts, and school boards of counties and cities.

7830200, Operational Audits and Evaluation: Efforts to audit and evaluate the efficiency of state agency operations in meeting objectives.

7830300, Performance Audits and Evaluation: Efforts to audit and evaluate the performance of state agencies in meeting their objectives.

7839900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7840000, Legislative Research and Analysis: Efforts to research, investigate, analyze, establish, and interpret state statutes.

7840100, Bill Drafting and Preparation: Efforts to draft and prepare bills for presentation to the legislative body.

7840200, Legislative Research: Efforts to provide research and analytical data on legislative actions.

7840300, Study Commission Activities: Efforts to provide recommendations and decisions on state issues.

7849900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

7850000, Damage and Loss Claims: Efforts to provide indemnification to individuals or businesses for negligent actions by the state.

7990000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

7990100, General Management and Direction: Efforts to provide administrative management and direction.

7990200, Computer Services: Efforts to provide automated data processing services.

7990300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

7990400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7990500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

7990600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

7990700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

7990800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals and sanitariums.

7990900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

7991000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

7991100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

7991300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

7991400, Personnel Services: Efforts to provide personnel services.

7991500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

7991600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

7991700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

7991800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

7991900, Public Information Services: Efforts to provide public information services.

7992000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

7992100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

7992200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

7992300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional facilities).

7992400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

7992500, Training and Education Services: Efforts to provide training and education to state employees.

7992600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

GENERAL GOVERNMENT FUNCTION, Continued

7992700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

7992800, Grant and Loan Administration: Efforts to administer grant and loan programs.

7999900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ENTERPRISE FUNCTION

ENTERPRISES FUNCTION: THIS FUNCTION INVOLVES EFFORTS TO OPERATE A COMMODITY SALES OR PRODUCTION UNDERTAKING OR TO PROVIDE SERVICES FOR CHARGE.

80XXXXX, MANUFACTURING AND MERCANTILE SERVICES: Efforts to manage and operate production and commodity activities.

8010000, Alcoholic Beverage Merchandising: Efforts to purchase, distribute, and sell alcoholic beverages other than beer.

8010100, Alcoholic Beverage Management Services: Efforts to provide services in areas such as business research, finance, data processing, real estate, personnel, information, and auxiliary services to aid the efforts of alcoholic beverage merchandising.

8010200, Alcoholic Beverage Purchasing, Warehousing, Distribution, and Sales: Efforts to purchase, receive, store, distribute, and sell alcoholic beverages.

8019900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

8020000, Agribusiness: Efforts to produce and process food, meats, and related products.

8020100, Dairy Operation and Milk Production: Efforts to operate a dairy.

8020200, Farm Produce Operation: Efforts to cultivate and harvest farm produce.

8020300, Livestock Production: Efforts to raise livestock for meat production.

8020400, Meat Processing Operation: Efforts to process meat.

8020500, Nurseries and Greenhouse Operations: Efforts to produce plants and nursery products.

8029900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

8030000, Industrial Services: Efforts to provide non-manufacturing services in support of commerce.

8030100, Bindery and Book Repair: Efforts to repair books and periodicals, including silkscreen and binding services.

8030200, Dental Laboratories: Efforts to produce caps, artificial teeth, bridges, and other dental prosthetics.

8030300, Laundries: Efforts to provide laundering and cleaning services.

8030400, Vehicle Repair: Efforts to provide vehicle repair services.

8039900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

8040000, Manufacturing: Efforts to manufacture products for state and local government use.

8040100, Brick and Cinder Block Production: Efforts to manufacture brick, clay tile, and cinder block products.

8040200, Clothing Production: Efforts to manufacture institutional and uniform garments and miscellaneous institutional items.

8040300, Carton Production: Efforts to produce cartons and boxes.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ENTERPRISE FUNCTION, Continued

8040400, Footwear: Efforts to manufacture shoes and footwear for use in state institutions.

8040500, Household and Institutional Item Production: Efforts to produce mattresses, brooms, mops, and other similar household products.

8040600, Machinery, Tools, and Dies: Efforts to provide machine shop services, e. g., dies for the license plate plant.

8040700, Metal Works: Efforts to manufacture various metal finished products.

8040800, Sign Fabrication: Efforts to produce signs.

8040900, Tags and License Plates: Efforts to manufacture tags and license plates.

8041000, Tire Recapping: Efforts to provide tire recapping operations.

8041100, Woodworks: Efforts to manufacture furniture products.

8041200, Paint Manufacturing: Efforts to manufacture paint products.

8049900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

8050000, Retail and Selected Services: Efforts to sell goods and services.

8050100, Arts, Crafts, and Gifts: Efforts to sell art, craft, and gift wares.

8059900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval to the Department of Planning and Budget.)

8060000, Vending Facilities, Snack Bars, and Cafeterias: Efforts to provide food services.

8060100, Vending Stands and Snack Bars: Efforts to operate snack bars and vending machines and stands.

8060200, Cafeterias: Efforts to operate cafeterias.

8069900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

8070000, Auxiliary Enterprises for National Guard Operations: Efforts to provide essentially self-supporting goods or services to members of National Guard units participating in training while at Fort Pickett, Virginia.

8070100, Food Services: Efforts to provide self-supporting food service and food service related operations such as cafeterias, restaurants, snack shops, vending machines, and catering services.

8070200, Recreation Facilities Operations: Efforts to provide self-supporting recreational facilities, such as swimming pools and bowling alleys.

8079900, Other Enterprise Functions: Efforts to provide other self-supporting auxiliary enterprise operations which do not meet the definition of an independent operation and which are not included in the above categories.

8090000, Higher Education Auxiliary Enterprises: Efforts to provide essentially self-supporting goods or services to students, faculty, and staff.

8091000, Food Services: Efforts to provide self-supporting food service related operations such as cafeterias, restaurants, snack shops, vending machines, and catering services.

8092000, Bookstores and Other Store: Efforts to provide self-supporting bookstores and other store operations such as clothing stores, convenience stores, and any other stores or shops providing primarily non-food items.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ENTERPRISE FUNCTION, Continued

8093000, Residential Services: Efforts to provide self-supporting housing operations including dormitories, apartments, houses, fraternity and sorority houses, faculty and staff housing, and hotel operations.

8094000, Parking and Transportation Systems and Services: Efforts to provide self-supporting parking operations, parking lots (both on campus and satellite lots), parking decks, transportation systems, and motor pool operations.

8095000, Telecommunications Systems and Services: Efforts to provide self-supporting satellite systems, other electronic communications systems, telephone services, and operation of communication systems.

8096000, Student Health Services: Efforts to provide self-supporting health services for students, faculty, or staff and their dependents through an infirmary, clinic, or testing operation.

8097000, Student Unions and Recreational Facilities: Efforts to provide self-supporting student union or community center operations.

8098000, Recreational and Intramural Programs: Efforts to provide self-supporting recreational and intramural programs.

8099000, Other Enterprise Functions: Efforts to provide other self-supporting auxiliary enterprise operations which do not meet the definition of an independent operation and which are not included in the above categories.

8099500, Intercollegiate Athletics: Efforts to provide self-supporting intercollegiate athletic events or programs.

8100000, Rehabilitative Industries: Efforts to rehabilitate individuals by providing an opportunity to learn and practice marketable job skills in a constructive work environment.

8100100, Food Processing Services: Efforts to process meats, produce, dairy products, and other foods.

8100200, Industrial Services: Efforts to provide skilled, semi-skilled and unskilled services in the non-manufactured production of goods and services.

8100300, Manufacturing Services: Efforts to manufacture products for use by public agencies

8100400, Data Conversion Services: Efforts to convert source document data to computer-sensible forms, usually through key-punch, key-to-disk, or key-to-tape operations.

8100500, Duplication and Facsimile Services: Efforts to provide limited printing, copying or reproduction, and related services for public agencies.

8100600, Storage Management and Delivery Services: Efforts to order, store, distribute, and deliver selected supplies and materials.

8100700, Rehabilitative Industries Management Services: Efforts to provide market and product research and development, labor training, and other administrative services.

8109900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

8110000, State Lottery Operations: Efforts to operate, regulate and maintain the Virginia State Lottery.

8110100, State Lottery Management Services: Efforts to provide general administration and direction for the operation of the state lottery system.

8110200, Licensing and Regulation of Lottery Sales Agents: Efforts to license and regulate the activities of lottery sales agent and pay sales agent commission fees.

8110300, Lottery Sales and Marketing Services: Efforts to advertise and market the state lottery games.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ENTERPRISE FUNCTION, Continued

8110400, Lottery Ticket Validation: Efforts to validate lottery prize winners.

8119900, Other Services: Efforts not specifically described in the previous subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

8120000, Disbursement of Lottery Prize Payments: Efforts to disburse lottery prize payments.

8190000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

8190100, General Management and Direction: Efforts to provide administrative management and direction.

8190200, Computer Services: Efforts to provide automated data processing services.

8190300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

8190400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

8190500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

8190600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

8190700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

8190800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

8190900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

8191000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

8191100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

8191300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

8191400, Personnel Services: Efforts to provide personnel services.

8191500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

8191600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

8191700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

8191800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

8191900, Public Information Services: Efforts to provide public information services.

8192000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ENTERPRISE FUNCTION, Continued

8192100, Recreation Services: Efforts to provide active and passive recreational services, including the operation activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

8192200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

8192300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

8192400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

8192500, Training and Education Services: Efforts to provide training and education to state employees.

8192600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

8192700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

8192800, Grant and Loan Administration: Efforts to administer grant and loan programs.

8199900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with prior written approval of the Department of Planning and Budget.)

82XXXXX, SUPPORTIVE OPERATIONS: Efforts to provide logistical and ancillary support to state agencies on a reimbursable basis.

8200000, Automated Data Processing Services: Efforts to determine the feasibility and provide for the design, development, implementation, operation, and maintenance of automated data processing services for state agencies.

8200100, Computer Operations Services: Efforts to execute computer services operations and control input and output.

8200200, Data Entry Services: Efforts to prepare data to enter the computer for processing.

8200300, Systems Engineering Support: Efforts to perform technical support services in the computer hardware, software, communication, data base, and configuration planning areas.

8200400, Information Systems Development Services: Efforts to provide cost effective automated data processing support, including feasibility studies, design, development, implementation, and maintenance of automated data processing management information systems for state agencies.

8209900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

8210000, Printing and Reproduction: Efforts to provide designing, composing, copying, printing, and related printing and reproduction services for state agencies.

8210100, Central Printing and Graphics: Efforts to provide designing, composing, copying, printing, and related services for state agencies.

8210200, Printing Services: Efforts to provide limited printing, copying or reproduction, and related services to state agencies.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ENTERPRISE FUNCTION, Continued

8219900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

8220000, Telecommunications Services: Efforts to design, acquire, and operate telecommunications systems.

8220100, Central and Interconnection System: Efforts to coordinate all telecommunications facilities and services for state government (excluding criminal justice).

8220200, Telemedia Systems: Efforts to operate, maintain, and regulate telemedia systems in state government.

8229900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

8230000, Transportation Pool Services: Efforts to provide ground transportation pool services for state agency use.

8230100, Agency Assigned Vehicle Services: Efforts to maintain records and assign vehicles to agencies.

8230200, Central Car Pool Services: Efforts to provide vehicles for state government services.

8239900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department Of Planning and Budget.)

8240000, Warehousing and Distribution Services: Efforts to ship, receive, store, and distribute goods (except alcoholic beverages).

8240100, Central Warehousing Services: Efforts to warehouse and deliver foodstuffs, supplies, and other goods for State agencies as well as cities, towns, and counties that elect to use these services.

8240200, Other Warehousing Services: Efforts to store and distribute selected supplies and materials.

8249900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

8250000, Property Disposal Services: Efforts to sell or otherwise dispose of surplus state-owned property.

8250100, Real Property Disposal: Efforts to sell or otherwise dispose of surplus state-owned real property.

8260000, Service Center Administration: Efforts to provide administrative services in one central agency for the benefit of other state agencies.

8260100, Payroll Services: Efforts to provide centralized payroll services to state agencies.

8260200, Procurement Services: Efforts to provide centralized procurement services to state agencies.

8260300, Collection and Disbursement Services: Efforts to provide centralized payable and receivable services to state agencies.

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ENTERPRISE FUNCTION, Continued

8490000, Administrative and Support Services: Efforts to provide overall administrative and logistical support services.

8490100, General Management and Direction: Efforts to provide administrative management and direction.

8490200, Computer Services: Efforts to provide automated data processing services.

8490300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

8490400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

8490500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

8490600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

8490700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

8490800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

8490900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

8491000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

8491100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

8491300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

8491400, Personnel Services: Efforts to provide personnel services.

8491500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

8491600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

8491700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

8491800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

8491900, Public Information Services: Efforts to provide public information services.

8492000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

8492100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

Continued on next page

Volume No. 2— Classification & Coding Structure	TOPIC NO.	60107
Function No. 60100—CARS	TOPIC	PROGRAM CODES
	DATE	December 2003

ENTERPRISE FUNCTION, Continued

8492200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

8492300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

8492400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

8492500, Training and Education Services: Efforts to provide training and education to state employees.

8492600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

8492700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

8492800, Grant and Loan Administration: Efforts to administer grant and loan programs.

8499900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

DOA Contact

Contact

Manager, General Accounting
Voice: (804) 225-2244
FAX: (804) 225-4250
E-Mail: gacct@doa.virginia.gov
